Instructions checklist

1st step  What document: Entrance Counseling
Where to get it: studentloans.gov
What to do with it: Complete the Entrance Counseling

What document: The Student Aid Report on the FAFSA website
Where to get it: https://fafsa.ed.gov/
What to do with it: Fill out and inform the Financial Aid Officer

2nd step  What document: Questionnaire
Where to get it: Sent by Financial Aid Officer
What to do with it: Answer the questions and return the form as an Excel document

3rd step  What document: Cost of Attendance (CoA)
Where to get it: Sent by Financial Aid Officer
What to do with it: Check if you agree with the amounts and return

4th step  What document: Eligibility sheet
Where to get it: Sent by Financial Aid Officer
What to do with it: Choose loan amounts and return

5th step  What document: Award Letter
Where to get it: Sent by Financial Aid Officer
What to do with it: Read, sign and send back

6th step  What document: Master Promissory Note (MPN)
Where to get it: studentloans.gov
What to do with it: Sign one for the Stafford loan (and one for the PLUS loan)

7th step*  What document: Credit check
Where to get it: studentloans.gov
What to do with it: Request one only if you will take out a PLUS loan

8th step  What document: Dutch account form, Financial proof visa and Tuition fee agreement
Where to get it: Sent by Financial Aid Officer
What to do with it: Sign the Dutch account form and tuition fee agreement. Use the Financial proof for your Visa application

* After the 6th or 7th step (depending on whether or not you are taking out a PLUS loan), the loan has been approved by the Financial Aid Officer and the loan application has been finished.