



Griffier

Administration and Executive Staff

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Meeting minutes

Meeting date
7 September 2015

Minutes prepared by
S. von Meyenfeldt

Subject
Executive Board meeting held on 7 September 2015

Present
Dymph van den Boom (acting president), Hans Amman, Huib de Jong, Lianne Schmidt (student assessor), Edgar du Perron, Geke van Velzen, Suzanne von Meyenfeldt (minutes)

1. Minutes of the Executive Board (CvB) meeting of 31 August 2015

The minutes were adopted with one amendment to the text.

2. Announcements

- Budget: F&C has established a revised schedule for the realisation of the budget. Boels explained the schedule to the CvB; the schedule will then be distributed within the organisation. During the budget process, regular consultations between F&C and controllers will take place.
- Memo on composition of, and procedures for, Executive Staff: Van Velzen announced that only directors/heads with strategic tasks now take part in the Executive Staff meeting. For meetings between staff and directors of shared service units, a large Executive Staff consultation will be organised bimonthly.
- REC A: Amman explained that the assessment framework further raises questions that must be answered before procurement for the next phase is possible. He will discuss this with the REC steering committee and then the Executive Board.

3. Reform agenda

- Du Perron has learned that the documents needed to allow the Finance and Real Estate Committee to begin are almost ready. Meanwhile, a member of the committee is already approaching people who should be heard to set up appointments, and the search for a chairman continues. For employees and former directors, who will speak with the committee, it must be clear on what basis and following which research protocol the discussions will take place. Therefore, the research protocol and the committee's mandate will be sent to them as they become available.
- There is a short review of the protest during the opening of the Academic Year; the CvB explicitly aims to remain in dialogue with the representative advisory bodies and action groups.
- Du Perron and Schmidt, in cooperation with relevant staff departments, will formulate a proposal to give shape to the discussion with the academic community on allocations.
- Du Perron announced that the memorandum on diversity will be on the agenda of the next meeting.

4. Appointment of professor of Motivation for Learning at the Faculty of Social and Behavioural Sciences

The CvB approved the appointment of Dr T.T.D. Peetsma as a full-time professor of Motivation for Learning at the Faculty of Social and Behavioural Sciences.

5. Appointment of a special chair in Register Analyses of Lifespan Dynamics, endowed by Statistics Netherlands, at the Faculty of Social and Behavioural Sciences

The CvB approved the appointment of Dr R.I.A. van Gaalen as special chair in Register Analyses of Lifespan Dynamics endowed by Statistics Netherlands at the Faculty of Social and Behavioural Sciences for a 7.6/38th portion of the full-time working hours.

6. Creation of a special chair in Cognitive Functions and Cancer Therapy, endowed by the Netherlands Cancer Institute Foundation, at the Faculty of Social and Behavioural Sciences

The CvB decided in favour of the Netherlands Cancer Institute Foundation's establishment of a special chair in Cognitive Functions and Cancer Therapy at the Faculty of Social and Behavioural Sciences.

7. HR agenda 2015-2020

The CvB discussed the HR agenda, in which the main HR-related topics for the coming period are recorded. These points will be elaborated separately, e.g. based on the results of the currently ongoing survey by the AIAS on employment contracts. In this, the department chairs are in the lead, in order to make the most of best practices in the faculties and so that an organisation-wide discussion can take place. Implementation will mainly be delegated to faculty HR heads. The CvB decided to submit the HR agenda, with a few textual changes to the decision and accompanying letter, for approval to the Central Works Council.

8. Digital salary statements

Discussion of this memorandum was deferred at the request of the vice-president.

9. Leeuwenburg User Agreement

The CvB approved the User Agreement for the Leeuwenburg, the building which houses the shared service units of the UvA and AUAS.

10. Faculty colour/corporate identity

The CvB discussed the proposal for phasing out faculty colours, which are used less and less frequently. This request was prompted in particular from a marketing perspective. The CvB decided to defer discussion of the proposal until further notice so as to give priority to more pressing communication issues, especially in the context of increasing the transparency in the organisation.

11. Management consultations

- a) Timetable of the representative advisory bodies: There were no remarks about the timetable.
- b) Timetable of the Supervisory Board: There were no remarks about the timetable.
- c) Minutes of the VSNU General Board meeting of 26 June 2015: There were no remarks about the minutes.
- d) Agenda for the Executive Board's working visit to the UvA and VU science faculties on 7 September 2015: The CvB took note of the agenda.
- e) Agenda for the VSNU General Board meeting on 11 September 2015: There were no remarks about the agenda.
- f) Agenda for the ACTA working visit on 14 September 2015: There were no remarks about the agenda.
- g) Draft agenda for the Central Executive Council meeting on 17 September 2015: Any remarks about the agenda will be addressed outside of the meeting.



- h) Draft programme of the Amsterdam Economic Board strategy day (incl. details of Board challenges) on 25 September 2015: Amman will attend the strategy day on behalf of tje UvA-AUAS.
- i) Programme (incl. invitation) for Knowledge for the City on 9 October 2015: De Jong will attend on behalf of the UvA-AUAS.

12. Lists of actions and issues

- a. List of issues: There were no further remarks concerning the list of actions.
- b. Timetable of Executive Board meetings: There were no further remarks concerning the timetable.

13. Additional business

No one had anything to add.