

**Executive Board****Griffier**

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Agenda

Meeting date
26 October 2015

Meeting of the Executive Board – 12 October 2015, 9:00 – 13:00, Maagdenhuis, room 305

Present

Amman, Van den Boom (acting president), De Jong, Schmidt (student assessor), Lange, Van Velzen, Von Meyenfeldt (minutes)

Absent

Du Perron

1. Minutes of the Executive Board meeting of 5 October 2015

The minutes were adopted with some amendments to the text.

2. Announcements

- Amman reported that the informal consultations with the Joint Meeting on the Framework Letter were completed successfully; a compromise was reached with the executive branch which is now being worked out.
- De Jong was present at Knowledge for the City (*Kennis voor de Stad*), which proved an excellent way for institutions to communicate with the municipality. There appear to be many misconceptions about the institutions, especially among civil servants. De Jong wants to see how the UvA and AUAS can better inform the municipality at various levels.
- Amman says that a press release will be issued one of these days about the resignation of Bergh from IXA; Amman will temporarily take over Bergh's responsibilities.

3. Reform agenda

The Finance and Real Estate Committee is currently conducting exploratory talks. The committee is housed at the REC.

4. Creation of a Special Chair in Indirect Taxes at the Faculty of Law, endowed by the Foundation for the promotion of the scientific study of taxation (Stichting ter bevordering van de beoefening van de belastingwetenschap)

The Executive Board decided in favour of allowing the Foundation for the promotion of the scientific study of taxation to create a Special Chair in Indirect Taxes at the Faculty of Law.

5. Action plan: new apportionment tool for 1st flow of funds

In the presence of Boels

The text was modified based on some remarks by the Executive Board. The Board also gave some instructions for shaping the process. Van den Boom drew attention to the fact that the term 'distribution model' can create the wrong impression among members of the University Committee on Education, for example. What the term fails to bring forward is the notion of

incentives in the model that can be introduced to support policy objectives. Van den Boom therefore prefers the term ‘allocation model’. The Board further requested the inclusion of an explanation as to why certain assumptions and parameters have been set. The memorandum, including some additions, will be presented to the Central Executive Council (CBO) and informally discussed with the representative advisory bodies.

6. Preparation of 2016 budget

In the presence of Boels

Amman indicated that it appears at first glance that the budget up to 2018 will not be balanced. It has therefore been specified in the operational managers’ meeting that the framework needs to be observed; all faculty plans are currently spending more, despite the scarcity of available resources. This will be the main topic of discussion in the CBO and with each faculty.

7. PwC report on half-year closing and UvA Q2 report

In the presence of Boels and PwC (Snepvangers, Van Boxtel, Loesberg)

In its review of the half-year closing results of both universities, PwC recorded only minor points and in each case the correct procedures were in force. However, attention is needed for the continuous improvement of personnel information in the processes; HR managers are now closely involved in the process, but information about vacancies was not clear at all faculties. The Board would like to make the report public, but after examining this request, PwC indicated that it does not fit with its assignment and working guidelines. The Board and PwC have agreed to consider ways in which information can be shared and, for the next report, to choose a version that can be made public. In light of the auditor’s report, the Board adopted the UvA’s Q2 report.

8. 2015 UvA/HvA audit plan

In the presence of Boels and PwC (Snepvangers, Van Boxtel, Loesberg)

This plan describes the collaboration between PvC and UvA-AUAS. Important key points are land development (UvA), the valuation of buildings (both), and the allocation of costs within the partnership (both). The Board agreed with the audit plan.

9. Progress report on Campus Development for April-June 2015

The Board made some comments on the text which contains outdated information on some points. Amman invited the Board members to forward their comments and he will discuss them with Van der Wolf. The report was not adopted. Schmidt has heard rumours within the student community that there would be a consultation month in November on the development of Binnengasthuis premises. It is unclear how this notion arose. A broad discussion about the Binnengasthuis premises is being worked on but it will not take place in November.

10. Safety and Security: Hazard identification and risk inventory tools BHV and PSA

Amman explained that an update of the risk inventory and evaluation tools (RIE) is needed and, based on results from the Employee Monitor among other things, stress and psychosocial factors (*psychosociale arbeidsbelasting, PSA*) need to be looked at more closely. The documents were prepared with the operational managers and, following the Board’s approval, will be presented to the representative advisory bodies for approval. The Board decided on its intention to adopt the RIE tools and requested a progress report on the revision of the RIEs during the next Board meeting.

11. Quiet areas

The Board discussed ASVA’s request for an explanation of the UvA and AUAS policy not to allow quiet space, and a draft response. After some discussion, the Board decided that the separation of church and state is paramount to secular institutions like the AUAS and the UvA. There is no objection to a neutral space without religious connotations; the desire for such an area on campus should be examined. Regarding concrete steps, the Board would like to discuss with faculty and school deans whether students should reserve a space for such purposes in the

system, which allows the management of the space to remain as it is. An alternative is to assign a fixed space for a trial period of six months, after which time an evaluation can take place. Maintaining the neutrality of the space is a concern.

12. Advice on UvA-AUAS teacher training programmes

The task force delivered recommendations regarding the establishment and positioning of teacher training in the Amsterdam context. The Board noted that the expected outline of the steps needed at the UvA and AUAS to achieve the implementation of this advice have not been provided. Implementation is an important issue. In addition, at VSNU level, a discussion is underway with the Ministry of Education, Culture and Science. The minister has indicated her readiness to make additional funds available for a two-year version of the programme, provided that all universities are in agreement. Van den Boom will raise this with the VSNU. The Board will submit the recommendations to the CBOs of the AUS and the UvA. It is important that the assignment be included in the task force, so that the recommendations can be addressed in this context.

13. Management meetings

- a. Timetable, representative advisory bodies: there were no remarks about the timetable.
- b. Timetable, Supervisory Board: there were no remarks about the timetable.
- c. Report, VSNU Steering Committee Research & Valorisation, 3-06-2015: there were no remarks about the report.
- d. Report, VSNU Steering Committee International Affairs, 30-06-2015: there were no remarks about the report.
- e. Agenda VSNU Steering Committee International Affairs, 12-10-2015: there were no remarks about the agenda.
- f. Agenda VSNU Steering Committee Research & Valorisation, 16-10-2015: there were no remarks about the agenda.
- g. Draft agenda Away Day Central Executive Council (CBO) UvA, 2-11-2015: the agenda was discussed and revised and submitted to the CBO.
- h. Draft agenda Supervisory Board, 6-11-2015: the agenda was agreed to.

14. Areas of concern and action lists

- a. Areas of concern. There were no further remarks.
- b. Timetable, Executive Board meetings. There were no further remarks.

15. Any other business

- Schmidt wants to work on an afternoon retreat for the Board and the representative advisory bodies to discuss visions and substantive considerations which underlie various discussions.
- Lange called attention to the preliminary enrolment figures that are almost ready for publication. There are signs of a marked decrease. This is consistent with the policy of the Strategic Plan, but the current decrease is more substantial than could have been achieved through the policy alone. The Board is awaiting an analysis of the causes and will discuss these with the CBO.

Adopted by the Executive Board on 26 October 2015.

Note: Every effort has been made to provide an accurate translation of the text. However, the official text is the Dutch version.