



Meeting minutes

Meeting date
23 November 2015

Minutes prepared by
S. von Meyenfeldt

Subject
Executive Board meeting

Present
Amman, Van den Boom (acting president), De Jong, Schmidt (student assessor), Lange, Du Perron, Van Velzen, Von Meyenfeldt (minutes)

1. Minutes of the Executive Board meeting held on 16 November 2015

The minutes were adopted with some amendments to the text.

2. Announcements

- Schmidt spoke at an event – which she also helped organise – about knowledge sharing for Education Committees (ECs). The day was well attended by lecturers and students, and was perceived as useful. It offered good input for further strengthening of the ECs.
- Amman and De Jong attended a meeting of the Amsterdam Economic Board with the business community in the official residence, and De Jong took the opportunity to explain the Human Capital Agenda of the Board.
- Lange has received figures about the Master's Day which show that the number of registered visitors saw a very sharp increase; Lange will investigate the causes of this. What is striking is that visitors are 30% male and 70% female, comparable to the Bachelor's Days.
- He also reports that students received an SMS text message to draw their attention to the new UvA app; the test produced positive feedback.
- Van den Boom attended the meeting of LERU, which had an extensive agenda (including EU developments and a paper on doctoral education). She will send the information to the Executive Board members.

3. Reform agenda

There are no announcements or remarks. Implementation of the 10-point plan is on track.

4. Campus development progress reports of UvA-AUAS for the period July-September 2015

In line with the report for the second quarter, the Executive Board takes the view that recent major developments in relation to accommodation do have to be mentioned in this report before they can be passed on to other fora; the chance of confusion would otherwise be too great. After some discussion, it is agreed to ask the Director of BN/HO to add a cover memo in partnership with FP&C so that the report can be read, notably by the Supervisory Board, in conjunction with more recent accommodation developments that have already been taken into account in the budget and the Accommodation Plan. Attention also needs to be given to how the texts are

formulated. With these additions, the report is approved for submission to the Supervisory Board.

5. Interim findings from the 2015 audit report of UvA-AUAS (including report findings from the Process Review)

The Executive Board acknowledges the recommendations from the reports. PwC recommends a timely response to new developments that occur; the Executive Board will ask the staff to perform an analysis and make recommendations by way of preparation. The Executive Board is otherwise satisfied with the outcomes of the reports, although it does take a moment to consider the efforts made by the Audit department and the wishes that the Executive Board has in this regard. Recently, in the context of the transition of AUAS, Van den Boom spoke with Liefing about his efforts; the Executive Board wishes to start new discussions on the programming and the choice of topics of Audit based on that report. What is also striking is that the report states that Audit is not active for AUAS, even though the department was set up for both institutions.

In the presence of Boels and PwC (Snepvangers, Loesburg and Van Boxtel)

The Executive Board and the auditor discuss the findings, in particular the differences in the design of the accounting systems and the ensuing risks. The Executive Board stated its willingness to work on this, but emphasised that the organisation cannot take on too many assignments at once. This will therefore be tackled in stages.

The proportion of work performed by Audit and that performed by the auditor will also be closely examined, and the procedure activated in the event of a suspicion of fraud is discussed. The reports are adopted and are passed on to the Audit Committee of the Supervisory Board.

6. Follow-up recommendations on teacher training programmes

At UvA, there are a number of implementation issues for which the recent recommendations provided no specific answers (for instance, accreditation of the programme, where to organise knowledge of didactics at the academic level, the extent to which teaching can be done directly by the disciplines within the faculties, how to organise the financing of Interfaculty Teacher Training Programmes (ILO) if only one master's degree is funded rather than two). As for AUAS, a focus is needed on the academic pathway and its gearing to the master's programme. The Executive Board passes a resolution to create a working group within each of the institutions; these working groups will be required to coordinate with each other. Veldman is asked to act as the linchpin.

De Jong also announces that a recommendation will be presented to the Executive Board in a number of weeks about the cooperation with Inholland, specifically regarding the agreements made in the most recent Executive Council meeting.

7. UvA quiet spaces

The Executive Board is agreed on the chosen line (space per campus to be designated by the campus mandatory; no religious connotations; FS responsible for management; house rules stipulate what is allowed and what is not). The text of the resolution and the draft letter must be brought precisely into conformity with this; the Executive Board is otherwise in agreement.

8. Priority areas of the UOC recommendations

The Executive Board decides in favour of the proposal that QMQI (FNWI) and Behavioural Economics (FEB) should qualify for additional finance.

9. Management consultations

- a. Report of the VSNU (Association of Universities of the Netherlands) Education Steering Committee dated 30 September 2015: there were no remarks concerning the report.
- b. Draft report of the VSNU Steering Committee for Research and Valorisation dated 16 October 2015: there were no remarks concerning the report.
- c. Draft report of the UvA/AUAS Executive Board/VU dated 12 November 2015: Van den Boom reports a commitment of VU in relation to accommodation costs which is missing from the report.
- d. Agenda of the VSNU Steering Committee for Research and Valorisation dated 25 November 2015: there were no remarks concerning the agenda.
- e. Agenda of the Agenda Committee of the AEB dated 26 November 2015: Winter is unable to attend and asks whether an Executive Board member can represent the institutions. De Jong and Amman are also unable to attend; Van den Boom will review whether she is able to attend.
- f. Agenda of the VSNU Education Steering Committee dated 27 November 2015: there were no remarks concerning the agenda.
- g. Draft agenda of the UvA/AUAS Executive Board/VU dated 3 December 2015: there are few agenda items; Van Velzen reports that the VU would greatly appreciate that the meeting goes ahead.
- h. Agenda of UvA's Central Executive Council of 17 December 2015: Van den Boom and Van Velzen review the agenda.

10. Areas of concern and actions lists

- a. There were no remarks concerning the discussion of the timetable of the representative advisory bodies.
- b. There were no further remarks concerning the discussion of the timetable of the Supervisory Board.
- c. Areas of concern: there were no remarks concerning the actions list.
- d. Timetable of Executive Board meetings: there were no further remarks concerning the discussion of the areas of concern and actions list.

11. Any other business

- De Jong asks for attention to the response of the cabinet to comments by VH and VSNU on the National Research Agenda; the cabinet wishes to retain the themes of the agenda. The Executive Board continues its commitment towards an investment agenda for research.
- Following the Q3 report of the Executive Staff bodies of AUAS, the Executive Board discusses the proposal to hold periodic consultation meetings with the Executive Staff (the Secretary) to discuss and report on the performance targets for all components of the staff; the Executive Board agrees to this, but also asks to review whether BC and BAU, which also come under the responsibility of the the Secretary – albeit as a service – can be included in a periodic consultation in order to limit the number of periodic consultations. The UvA Executive Staff is also asked to provide reports before the next quarter.

Adopted by the Executive Board on 30 November 2015.