



## ENROLMENT PROVISIONS FOR THE UNIVERSITY OF AMSTERDAM 2017-2018

*Disclaimer:* This translation is provided for information purposes only. In the event of a difference of interpretation, the original Dutch version of this document is binding.

These provisions comprise the procedural rules concerning enrolment at the University of Amsterdam in accordance with Chapter 7, Titles 2 and 3 of the Dutch Higher Education and Research Act (WHW), as well as the tuition fee rates, for the 2017-2018 academic year. These provisions were adopted by decision of the Executive Board Decision no 2016cb0324 and 2017cb0048

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## I Procedural rules

### Article 1.1 TERMS AND CONDITIONS OF ENROLMENT

Enrolment as a student or external student (*extraneus*) is only open to those who satisfy the statutory educational entry requirements and admission requirements set out in Chapter 7, Titles 2 and 3 of the WHW or to those to whom exemption from these educational entry requirements is granted by or on behalf of the Executive Board, on the basis of the relevant statutory options.

### Article 1.2 FURTHER TERMS AND CONDITIONS OF ENROLMENT

1. For their **first enrolment in a Bachelor's programme**, students must meet the following conditions:
  - 1) Submission of the application for the relevant degree programme via Studielink.<sup>1</sup>
  - 2) If the student enrolling has the nationality of a country that belongs to the European Economic Area (EEA) and is enrolling for the first time at the University of Amsterdam (UvA) (if no verification of identity has been obtained via Studielink), submission of a copy of his or her valid passport/identity card.

<sup>1</sup> With effect from the academic year 2014 - 2015, it is compulsory for certain Bachelor's programmes (i.e. non-selective degree programmes) for students to have received a recommendation on their choice of degree programme. In order to receive a recommendation on the choice of degree programme that confers entitlement to admission, applicants must have submitted their applications via Studielink by 1 May. More detailed rules are set out in the UvA Regulations governing Recommendations on Choice of Degree Programme, which have been appended to these Enrolment Provisions. For fixed quota degree programmes pursuant to Sections 7.53 and 7.56 of the WHW, the latest possible enrolment date is 15 January.

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- 3) If the student enrolling does not have the nationality of a country belonging to the EEA and the student is enrolling at the UvA for the first time (if no verification of lawful residence has been obtained via Studielink), submission of:
  - a copy of the valid passport of the student enrolling and
  - proof that on the first day of the degree programme for which he/she is enrolling, he/she has lawful residence in the Netherlands. As proof of lawful residence in the Netherlands, the head of the Central Student Administration (CSA) must receive the following documents from the student enrolling (if no verification of lawful residence has been obtained via Studielink):
    - a copy of the extract from the Persons Database (BRP), or
    - a copy of both sides of a valid residence permit, or
    - a permit establishing residence issued to the student who is enrolling, or
    - a copy of the proof of payment or confirmation of receipt of the residence permit application of the student enrolling, or
    - a copy of the valid passport of the student enrolling, with the MVV (Authorisation for Temporary Residence) sticker, or
    - proof of an application to extend a residence permit or confirmation of receipt from the IND (Dutch Immigration and Naturalisation Service) or the request to transfer the fees for this.
- 4) Submission of a once-only authorisation for the University to collect the tuition fees payable either in a lump sum or in instalments, a direct payment of the tuition fees via iDEAL, credit card or direct transfer, an original declaration of paid tuition fees from an institution of higher education if statutory tuition fees are owed or, in exceptional cases, proof that the tuition fees owed have been paid by means of another method to be determined by the head of the CSA.
- 5) If no verification of previous education has been obtained for the chosen degree programme via Studielink, and in the case of pre-university (VWO), the student has not satisfied the criteria contained in Appendix 3 or, if the student enrolling had a previous education outside the Netherlands, proof of sufficient previous education to be issued by the director of Student Services.
- 6) If no verification of previous education has been obtained via Studielink and the student enrolling has completed the first year in higher professional education (HBO) as previous education and has not satisfied the criteria contained in Appendix 4, proof of sufficient previous education to be issued by or on behalf of the Dean of the faculty for that programme.
- 7) For the first enrolment of a student with prior education in the Netherlands for a Bachelor's programme that is subject to the UvA Regulations governing Recommendations on Choice of Degree Programme:
  - a. a recommendation on the choice of degree programme that confers entitlement to admission to the degree programme; or
  - b. if no recommendation on the choice of degree programme has been issued because the prospective student did not participate in the UvA Matching, proof of valid reasons preventing him/her from participating in the UvA Matching, issued by the UvA Matching Case Committee; or
  - c. confirmation by the Head of the CSA that the student in question is entitled to admission based on the UvA Regulations governing Recommendations on Choice of Degree Programme on other grounds than those stated under a. and b.

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- 8) For enrolment in a fixed quota degree programme pursuant to Sections 7.53b to 7.56e of the WHW, a confirmation of admission issued via Studielink that has been redeemed in time by the prospective student.  
For the academic year 2017-2018, a fixed quota applies to the degree programmes Medicine, Dentistry, Biomedical Sciences and Psychobiology.<sup>2</sup>
  - 9) For enrolment in a pre-Master's programme, confirmation, issued by the Dean of the faculty to which the programme belongs, that the student enrolling is being admitted to the pre-Master's programme in question.
2. For the purposes of their **first enrolment in a Master's programme**, students must meet the following conditions:
- 1) The provisions stipulated in Article 1.2, paragraphs 1 to 4 of these Provisions.
  - 2) Enrolment in a Master's programme is only possible for those who have received confirmation of admission to the Master's programme by or on behalf of the Dean before 1 September.

#### **Article 1.3 FURTHER TERMS AND CONDITIONS OF RE-ENROLMENT**

1. For the purposes of **re-enrolment in a degree programme**, students must meet the following conditions:
  - 1) Submission of the re-enrolment application via Studielink.
  - 2) Submission of a once-only authorisation for the University to collect the tuition fees payable either in a lump sum or in instalments, a direct payment of the tuition fees via iDEAL, credit card or direct transfer, an original declaration of paid tuition fees from an institution of higher education if statutory tuition fees are owed or, in exceptional cases, proof that the tuition fees owed have been paid by means of another method to be determined by the Head of the CSA.

#### **Article 1.4 DENIAL OF ENROLMENT**

1. Those who receive a negative binding recommendation regarding the continuation of studies (BSA) may not enrol in the relevant degree programme or in the degree programmes with which this programme has a propaedeutic phase in common during the period as specified in the Teaching and Examination Regulations for the relevant programme.
2. Those whose enrolment at the UvA was previously terminated or was terminated early under the provisions of Section 7.12b, subsection 2 of the WHW will be denied enrolment.
3. Those whose enrolment at the UvA or another institution of higher education was previously denied or was terminated prematurely under the provisions of Section 7.42a of the WHW may be denied enrolment if the enrolment concerns the same or a related degree programme.

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<sup>2</sup> For these degree programmes a maximum number of students can be enrolled for the first time for the propaedeutic phase of the degree programme in question. The UvA Regulations governing Selection and Placement for Fixed Quota Degree Programmes 2017-2018, and further rules concerning the selection procedure and criteria for the degree programme in question as stated in Appendix 9 apply.

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4. Those whose enrolment at the University of Amsterdam was previously terminated or was terminated early under the provisions of Section 7.57h, subsection 1 or 2 of the WHW may be denied enrolment.
5. Enrolment may be denied in cases in which there are outstanding claims at the UvA relating to the payment of tuition fees, examination fees or pre-Master's programme fees on the part of the person wishing to enrol.

#### **Article 1.5      LIMITATION ON USE OF EDUCATIONAL FACILITIES (PRACTICAL TRAINING)**

Those persons enrolled as students in a degree programme may only participate in practical training sessions of degree programmes subject to an enrolment quota (numerusfixus) after permission has been obtained from the relevant programme, in order to allow for the available teaching capacity. It is not possible to participate in practical training sessions on the basis of enrolment as an external student (extraneus).

#### **Article 1.6      COMMENCEMENT AND END DATES OF ENROLMENT**

##### *Enrolment commencement date*

1. Enrolment cannot take place until all the enrolment requirements have been met. Enrolment is only possible with effect from 1 September or, if indicated by the degree programme, from 1 February. For the Master's programme in Medicine, enrolment is also possible in other months (because of the waiting periods for medical internships). For 'guest students' (bijkvakstudenten), enrolment is also possible in other months. Enrolment with retroactive effect is not possible unless enrolment has been demonstrably delayed as a result of circumstances attributable to the UvA or if confirmation of admission for a fixed quota degree programme has been issued at such a time that it can still be redeemed after 1 September.
2. Enrolment will take effect **on 1 September** if:
  - the enrolling student has, **before 1 September**<sup>3</sup> of the academic year for which he/she wished to enrol, submitted an application via Studielink for the programme in question and;
  - the terms and conditions of enrolment stipulated in Article 1.2 have been met **before 1 September**.
3. Enrolment will take effect **on 1 February** if:
  - the enrolling student has, **before 1 February** of the academic year for which he/she wished to enrol, submitted an application via Studielink for the programme in question;
  - the terms and conditions of enrolment stipulated in Article 1.2 have been met **before 1 February**.

##### *Enrolment end date*

4. The enrolment will end on 31 August 2018, unless it is terminated prematurely in accordance with Article 1.9.

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<sup>3</sup> Please note: In order to receive a recommendation on the choice of degree programme that confers entitlement to admission, applicants must have submitted their applications via Studielink by 1 May. More detailed rules are set out in the UvA Regulations governing Recommendations on Choice of Degree Programme, which have been appended to these Enrolment Provisions. For fixed quota degree programmes, the latest possible enrolment date is 15 January.

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#### **Article 1.7 PROOF OF ENROLMENT**

Once all the enrolment requirements as set out in Article 1.2 and 1.3 of these Provisions have been satisfied, a proof of enrolment will be issued.

#### **Article 1.8 UNIVERSITY ID CARD**

At the time of the first enrolment, a university ID card (student ID card or *collegekaart*) will be issued. In cases of loss or theft of the university ID card where no police report can be submitted, a duplicate can be obtained for a fee of €15.00.

#### **Article 1.9 TERMINATION OF ENROLMENT**

1. A person who has submitted a request for enrolment and paid the tuition or examination fees or pre-Master's programme fees and wishes to cancel this enrolment prior to the start of the new academic year, must report this via Studielink by no later than 1 September of the new academic year.
2. Upon receipt of the request for disenrolment submitted via Studielink by the person enrolled as a student, the enrolment will be cancelled for the current academic year on the basis of the provisions of Section 7.42, subsection 1 of the WHW, commencing in the following month. Retroactive termination of enrolment is not possible.
3. The enrolment of a student can be terminated on the basis of the provisions of Sections 7.8b, subsection 5, 7.12b, subsection 2, 7.42, subsection 2, 7.42a and 7.57h, subsection 1 or 2, of the WHW.

#### **Article 1.10 PAYMENT OF TUITION FEES AND EXAMINATION FEES**

1. Tuition fees, examination fees of pre-Master's programme fees must be paid in one lump sum, or in staggered payments of ten instalments if enrolment commences on 1 September in the case of tuition or examination fees, or five instalments in the case of pre-Master's programme fees or enrolment on 1 February. Students choosing to stagger their payments will be charged an additional once-only €24.00 administration fee.
2. Staggered payments of the tuition fees, examination fees or pre-Master's programme fees are possible for all the types of enrolment mentioned in these Provisions, subject to the conditions that apply.
3. In the event of staggered payments, each instalment will be allocated to the oldest outstanding claim for tuition fees, examination fees or pre-Master's programme fees for the relevant academic year against the person on whose behalf the payment has been made.
4. If it is not possible to collect the tuition fees, examination fees or pre-Master's programme fees owed (in one lump sum or in instalments), the institution will issue the student with an ultimatum of three collection attempts, within which the amounts owed must be paid. If the amounts owed are not paid within this period, the enrolment will be cancelled or terminated with due observance of the provisions of Section 7.42, subsection 2 of the WHW. In cases of authorisation for

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collection of payment of the tuition fees, examination fees or pre-Master's programme fees owed in September in a single instalment for the whole year where direct debit turns out not to be possible, the enrolment will be cancelled with effect from 1 September of the relevant academic year, as enrolment will not have taken place.

5. If the enrolment takes place with effect from a date later than 1 September, the tuition fees, examination fees or pre-Master's programme fees owed will be calculated pro rata in accordance with the number of months remaining in the relevant academic year.

#### **Article 1.11 REPAYMENT OF TUITION FEES AND EXAMINATION FEES**

1. The repayment of tuition fees in accordance with these Provisions will be executed after the termination of enrolment as set out in Section 7.42, subsection 1 of the WHW, on the understanding that for every month remaining in that academic year, one-twelfth of the tuition fees owed will be refunded, with due observance of the provisions of subsection 2. The tuition fees will only be refunded if enrolment in all programmes is terminated.
2. If the enrolment is terminated with effect from July or August, there will be no entitlement to repayment of the tuition fees.<sup>4</sup>
3. The request for repayment of tuition fees will only be granted after the submission, where applicable, of the original proof of tuition fees paid or proof of disenrolment from another institution of higher education.
4. In the case of enrolment in a pre-Master's programme or as an external student, there will be no entitlement to repayment of the fees or examination fees.

#### **Article 1.12 ADMINISTRATION FEE**

Those who would like to obtain a certificate pursuant to Section 7.11 of the WHW but who are unable to submit a relevant proof of enrolment will not obtain the certificate until they have paid the tuition fees owed in association with the enrolment for the relevant ECTS credits (in which case the official entry dates count as starting dates), plus an administration fee amounting to €200.00.

#### **Article 1.13 HARSHIP CLAUSE**

The Executive Board may depart from these Provisions in the event that a stipulation in these Provisions would lead to a special case of unfairness of a dominant nature.

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<sup>4</sup> With reference to Article 1.9.2 of these Provisions, this means that if a request to terminate enrolment is submitted in the month of June, July or August there will be no entitlement for a refund of the tuition fees for the months of July and August, because in that case enrolment will have been terminated with effect from 1 July.



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**Article 1.14 IMPLEMENTATION OF ENROLMENT PROVISIONS**

The head of the CSA is charged with the implementation of the Enrolment Provisions.

**Article 1.15 ENTRY INTO FORCE, OFFICIAL TITLE**

1. These Provisions enter into force as of 1 October 2016 and apply to enrolments for the academic year 2017-2018.
2. These Provisions may be referred to as the '*Inschrijvingsbesluit (Enrolment Provisions) UvA 2017-2018*'.

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## **II Provisions on tuition fee rates 2017-2018**

### **Article 2.1 TUITION FEES FOR FULL-TIME STUDENTS**

1. The statutory tuition fees for those enrolled as students in a full-time degree programme who satisfy the conditions set out in Section 7.45a, subsection 1, 2, 3 or 6 of the WHW, amount to €2,006.00, with due observance of the stipulations below.
2. The institutional tuition fee rate for those enrolled as students in a full-time degree programme who do not satisfy the conditions set out in Section 7.45a, subsection 1, 2, 3 or 6 of the WHW, is equal to the institutional tuition fee rate (referred to in Appendix 1), unless the Executive Board has determined otherwise for certain degree programmes or (groups of) students (Appendix 2).
3. The statutory tuition fees for those enrolled as students in the joint degree Bachelor's programme in the Liberal Arts and Sciences at Amsterdam University College (AUC) who satisfy the conditions set out in Section 7.45a, subsection 1, 2, 3 or 6 of the WHW, amount to €4,251.00, with due observance of the stipulations below.
4. The statutory tuition fees for those enrolled as students in the Bachelor's degree programme in Politics, Psychology, Law and Economics (PPLE), who satisfy the conditions set out in Section 7.45a, subsection 1, 2, 3 or 6 of the WHW, amount to €4,012.00, with due observance of the stipulations below.
5. The rates that apply to students from an EEA country also apply to students from a country outside the EEA enrolled via the Foundation for Refugee Students (UAF).
6. The tuition fee rate to be paid will be set on the basis of the information known to the institution at the time of enrolment (through Studielink). If the tuition fee rate is later found to have been set on the basis of incorrect or incomplete information, the institution reserves the right to charge the correct rate.

### **Article 2.2 TUITION FEES FOR PART-TIME STUDENTS**

1. The (partial statutory) tuition fees for those enrolled as students in a part-time degree programme who, at the start of the academic year, satisfy the conditions set out in Section 7.45a, subsection 1, 3 or 6 of the WHW, amount to €1,717.00, with due observance of the stipulations below.
2. The institutional tuition fee rate for those enrolled as students in a part-time degree programme who do not satisfy the conditions set out in Section 7.45a, subsection 1, 2, 3 or 6 of the WHW, is equal to the institutional tuition fee rate (referred to in Appendix 1), unless the Executive Board has determined otherwise for certain degree programmes or (groups of) students (Appendix 2).
3. The tuition fee rate to be paid will be set on the basis of the information known to the institution at the time of enrolment (through Studielink). If the tuition fee rate is later found to have been set on the basis of incorrect or incomplete information, the institution reserves the right to charge the correct rate.



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**Article 2.3 TUITION FEES FOR STUDENTS IN WORK-STUDY DEGREE PROGRAMMES (*DUALE OPLEIDING*)**

1. The statutory tuition fees for those enrolled as students in a work-study degree programme who satisfy the conditions set out in Section 7.45a, subsection 1, 2, 3 or 6 of the WHW at the start of the academic year, amount to €2,006.00, with due observance of the stipulations below.
2. The institutional tuition fee rate for those enrolled as students in a work-degree programme who do not satisfy the conditions set out in Section 7.45a, subsection 1, 2, 3 or 6 of the WHW, is equal to the institutional tuition fee rate (referred to in Appendix 1), unless the Executive Board has determined otherwise for certain degree programmes or (groups of) students (Appendix 2).
3. The tuition fee rate to be paid will be set on the basis of the information known to the institution at the time of enrolment (through Studielink). If the tuition fee rate is later found to have been set on the basis of incorrect or incomplete information, the institution reserves the right to charge the correct rate.

**Article 2.4 TUITION FEES FOR ENROLMENT IN A PRE-MASTER'S PROGRAMME (*SCHAKELPROGRAMMA*)**

1. For those who are already in possession of a Bachelor's degree and who are enrolled in a Bachelor's programme at the UvA for the first time in 2017-2018, in order to take a pre-Master's programme (*schakelprogramma*), i.e. a deficiency programme, by way of preparation for admission to a Master's programme at the UvA, institutional tuition fees apply equal to €33.40 for each ECTS credit, to a maximum of €2006.00.
2. For those enrolled in a pre-Master's programme and also taking a programme to which statutory tuition fees apply, an exemption from paying the fee for the pre-Master's programme applies upon production of proof of payment of the statutory tuition fees.
3. For those enrolled in a pre-Master's programme who take tests or examinations for units of study or degree programmes that are not part of the pre-Master's programme, the institutional tuition fee rate will be payable pursuant to Article 2.1 paragraph 2.

**Article 2.5 EXAMINATION FEES FOR EXTERNAL STUDENTS**

Those wishing to be enrolled as external students (*extraneus*) in a degree programme must pay examination fees for each programme at the level of the tuition fees owed for a full-time enrolment.

**Article 2.6 INSTITUTIONAL TUITION FEE AMOUNTS FOR ENROLMENT IN MORE THAN ONE PROGRAMME**

1. Those who have been enrolled as a student at another institution of higher education in the Netherlands and who have paid the institutional or statutory tuition fee rate at that institution must pay the full institutional tuition fee rate upon their enrolment at the UvA if they are not entitled to the statutory tuition fee rate at the UvA, subject to the provisions set out below.

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2. Those who have been enrolled as a student at an institution or in a degree programme such as listed in Appendix 3 to these Provisions and who have paid the institutional tuition fee rate at that institution will, upon their enrolment as a student at the UvA and provided that they furnish proof of payment of the tuition fees, be exempt from the payment of the tuition fees at the UvA.

A student who has paid the institutional tuition fee rate at the UvA and who is enrolled in a second or subsequent degree programme at the UvA for which the institutional tuition fee rate is also payable will be exempt from the payment of tuition fees for the second or subsequent degree programme at the UvA.

3. Those who have been enrolled as a student at another institution of higher education in the Netherlands and who have paid the institutional tuition fee rate at that institution will be exempt from the payment of tuition fees upon enrolling as a 'guest student' (*bijvakstudent*) at the UvA in the event that the tuition fees paid at their own institution are equal to or higher than the institutional tuition fees owed at the UvA. In the event that the tuition fees already paid at their own institution are lower than the institutional tuition fees owed to the UvA, only the difference will be owed.

#### **Article 2.7 ARRANGEMENT FOR STUDENTS WHO ENROLLED IN A SECOND BACHELOR'S OR MASTER'S PROGRAMME AT THE UVA IMMEDIATELY AFTER THEIR FIRST**

For students who enrolled in a second Bachelor's programme at the UvA immediately after completing their first Bachelor's programme at the UvA, or who enrolled in a second Master's programme at the UvA immediately after completing their first Master's programme at the UvA the institutional tuition fee rate is equal to the statutory tuition fee rate, if the following conditions are met:

1. the first Bachelor's or Master's degree was obtained at the UvA, and
2. the first Bachelor's or Master's degree at the UvA was obtained within the applicable nominal programme duration + 1 year (c+1), and
3. enrolment in the second Bachelor's or Master's programme at the UvA immediately followed/follows enrolment in the first Bachelor's or Master's programme at the UvA, and
4. the institutional tuition fee rate at the level of the statutory tuition fee rate applies for the nominal duration + 1 year (c+1) of the second Bachelor's or Master's programme at the UvA, provided that enrolment in the second Bachelor's or Master's programme was/is uninterrupted, and
5. the second Bachelor's or Master's programme is completed with a diploma within the nominal duration + 1 year (c+1) of the programme.

If these conditions are not met, the high institutional tuition fee rate will apply.

If it emerges at any time that the conditions have not been met, the high institutional tuition fee rate will be charged.

If a pre-Master's programme of up to 30 ECTS credits<sup>5</sup> is taken at the UvA immediately after completion of the first Master's programme at the UvA and enrolment on a second Master's programme at the UvA takes place immediately after this and all other conditions in this article have been met, the second Master's programme at the UvA will also be deemed to follow immediately.

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<sup>5</sup> Where the pre-Master's programme has been completed within one year of study.



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**Article 2.8      TRANSITIONAL ARRANGEMENT FOR STUDENTS ENROLLED IN A  
BACHELOR'S OR MASTER'S PROGRAMME AT THE UvA BEFORE OR  
ON 1 SEPTEMBER 2016**

Students who were enrolled in a Bachelor's or a Master's programme at the UvA before or on 1 September 2016, and who must pay tuition fees at the institutional rate, will, if the institutional tuition fee for this Bachelor's or Master's programme in the 2016-2017 academic year or the 2017-2018 academic year has increased in relation to the previous year, and if they have been enrolled without interruption for the nominal duration of the programme, be charged the institutional tuition fee at the institutional tuition fee rate that applied at the start of the Bachelor's or Master's programme in question.

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### **III Explanatory Notes to tuition fee provisions in UvA Enrolment Provisions 2017-2018**

#### **Statutory tuition fees**

The ministerial Change to the Regulations on the Financing of Higher Education (*Wijziging van de Regeling financiën hoger onderwijs*) published on 9 June 2016 sets the statutory tuition fee for the 2017-2018 academic year at €2,006.00.

#### **Programmes awarded the distinctive feature of ‘small-scale and intensive education’**

In June 2012, the joint degree Bachelor’s programme in the Liberal Arts and Sciences of Amsterdam University College was awarded the distinctive feature of ‘small-scale and intensive education’ status by the Accreditation Organisation of the Netherlands and Flanders (*NVAO*) (Section 6.7 WHW), as was the Bachelor’s programme in Politics, Psychology, Law and Economics in August 2014. The high rate of tuition fees was set for these programmes in accordance with Section 6.7, subsections 1 and 5, of the WHW. Separate institutional tuition fees were also set for these programmes.

#### **Part-time rate**

The statutory part-time rate of €1,706.00 set for the 2016-2017 academic year has been indexed in line with the indexing of the statutory full-time rate, and will therefore be €1,717.00 for 2017-2018.

#### **Institutional tuition fee rates**

If a student does not meet the conditions for the statutory tuition fee rate (cf. Section 7.45 a, subsection 1, 2 and 3 WHW), the high institutional tuition fee rate will apply, unless a specific exception provision applies to the student. In accordance with Section 7.46 WHW, the board of the institution sets the institutional tuition fees. The rates of the institutional tuition fees have remained unchanged (without indexation) since they were set for the 2011-2012 to 2015-2016 academic years. The Executive Board set up a working group to help with the decision on setting the (institutional) tuition fees for 2015-2016. The group was asked to make policy proposals for setting the rates of (institutional) tuition fees for the years to come. The group formulated a number of basic principles to be used when setting the rates. The first basic principle is that tuition fees must, in principle, cover the costs at the very least. As costs for a degree programme are not laid down per unit, the group explored alternatives that might be useful when calculating the institutional tuition fees. Opportunity costs are the economic costs, which estimate the (unrealised) yield of the best possible alternative. The rates for 2017-2018 were calculated on the basis of lost earnings or opportunity costs, whereby the rate is based on the shortfall in government funding in 2015, consisting of an education and research part for funded students, multiplied by the statutory tuition fee in the academic year concerned. The shortfall in government funding per student was calculated using the amounts in the ‘calculation of government funding and performance-related funding for Universities and Universities of Applied Sciences’ from 2015. For practical reasons, a distinction was made between low, high and top rates. This method reflects the distinction made in the government funding itself (funding level). The nominal programme duration was taken into account when setting the tuition fee rates. This means that the diploma bonus has been allocated in proportion to the years. An extra contribution is charged to non-EEA students, because of the costs involved in the indirect support provided by the University. A transitional arrangement has been made for cases where the institutional tuition fee rises in relation to previous academic years. Students who have already started a programme will be charged the institutional tuition fee at the level of the institutional tuition fee that applied to the programme before the rise, plus indexation, for the nominal duration of the programme.

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In certain cases, the Executive Board has set a different tuition fee, for example within the context of an Erasmus Mundus programme or for ('guest') students participating in nationwide collaborations. These exceptions are included in Appendix 2 and Appendix 3 to the Enrolment Provisions, among other places. The recommendations of the working group have been published in full on the UvA website.

### **Tuition fees for a second degree programme**

By law, one of the conditions for entitlement to the statutory tuition fees is not having previously obtained a Bachelor's or a Master's degree. However, an exception applies if the second degree programme is a first enrolment in a degree programme in the field of education or healthcare. Notwithstanding the law, the Association of Universities in the Netherlands (VSNU) and the Netherlands Association of Universities of Applied Sciences (*Vereniging Hogescholen*) have agreed with the Dutch Minister of Education, Culture and Science that for the academic years 2010-2011 up to and including 2013-2014, a tuition fee rate equal to the statutory tuition fee rate will be owed by students who start a second Bachelor or Master's programme (partly) simultaneously in these academic years on condition that their enrolment is uninterrupted. Since 1 September 2014 this agreement has been given a legal basis. In accordance with Article 7.45a, paragraph 3 and the Implementation Decree of the Higher Education and Research Act (WHW) 2008, a student who has enrolled in a second Bachelor's programme during their first Bachelor's programme, or a second Master's programme during their first Master's programme, once the first degree has been passed, may complete the second programme at the statutory tuition fee rate, on condition that their enrolment is uninterrupted.

### **Pre-Master's students**

In accordance with Section 7.57i of the higher Education and Research Act (new), that comes into force on 1 September 2017, those who are already in possession of a Bachelor's degree and who are enrolled in a Bachelor's programme at the UvA in order to take a pre-Master's programme (*schakelprogramma*) by way of preparation for admission to a Master's programme at the UvA, owe a fee, for a support of less than 60 ECTS credits of a maximum of a proportionate part of the statutory tuition fees, and for a support of 60 ECTS credits or more, equal to a maximum of the full amount of the statutory tuition fees. For those enrolled in a pre-Master's programme and also taking a programme to which statutory tuition fees as meant in Section 7.45 paragraph 1 of the Higher Education and Research Act apply, an exemption from paying the fee for the pre-Master's programme applies upon production of proof that the statutory tuition fees have been or will be paid.

If the deficiency is more than 30 ECTS credits, a contract teaching programme (*contractonderwijs*) of up to 60 ECTS credits is generally offered as a pre-Master's programme.

If a student enrolls as a contract student in a pre-Master's programme (including programmes up to a maximum of 30 ECTS credits), the tuition fee rate set for that programme is owed to the faculty.

### **Arrangement for second degree programme at the UvA immediately following the first programme**

A transitional arrangement subject to strict conditions applies to students who are/were enrolled in a second Bachelor's programme at the UvA immediately after completing their first Bachelor's programme at the UvA within the nominal programme duration + 1 year, or who are/were enrolled in a second Master's programme at the UvA immediately after completing their first Master's programme at the UvA within the nominal programme + 1 year. The third condition stipulates that enrolment in the second degree programme must immediately follow completion of the first degree programme. Of course, in determining the exact moment to be understood as 'immediately after', the student is dependent on the different entry dates for the second degree programme. It has also been agreed with the Central Student Council (CSR) that after completion of a first Master's programme at the UvA, a follow-on Master's programme at the UvA also includes enrolment in a second Master's programme at the UvA immediately after completion of the required pre-Master's programme at the UvA, providing that the other conditions have been met. For the purposes of

These provisions were adopted by decision of the Executive Board  
Decision no 2016cb0324 and 2017cb0048

clarity: this means that a pre-Master's programme (to a maximum of 30 ECTS credits within one academic year) is taken immediately after completion of a first Master's programme at the UvA within the programme duration + 1 year (in other words, Master's/pre-Master's/Master's and not Bachelor's/pre-Master's/Master's), and that enrolment in a second Master's programme at the UvA takes place immediately following a pre-Master's programme at the UvA.

**Entry into force and scope**

The Enrolment Provisions enter into force as of 1 September 2017. This means that these Enrolment Provisions apply to requests for enrolment or disenrolment relating to the 2017-2018 academic year. The Enrolment Provisions do not apply to post-initial Master's programmes or contract teaching.

These provisions were adopted by decision of the Executive Board  
 Decision no 2016cb0324 and 2017cb0048

## Appendix 1

### Institutional tuition fee rates for the UvA pertaining to the 2017-2018 academic year

<b>Institutional tuition fee for second or subsequent degree programme*</b>	
€7,500.00	for the Bachelor's programmes of the Faculty of Humanities, the Faculty of Law, the Faculty of Economics and Business and the Faculty of Social and Behavioural Sciences
€10,300.00	for the Bachelor's programmes of the Faculty of Science, and the Bachelor's programme in Medical Informatics of the Faculty of Medicine (AMC)
€18,500.00	for the Bachelor's programme in Medicine
€18,500.00	for the Bachelor's programme in Dentistry
€11,842.00	for the Bachelor's programme in Liberal Arts and Sciences (AUC)
€10,100.00	for the Bachelor's programme in Politics, Psychology, Law and Economics (PPLE)
€13,400.00	for the one-year Master's programmes of the Faculty of Law
€9,100.00	for the one-year Master's programmes of the Faculty of Science, and for the one-year Teacher Training programme of the Faculty of Social and Behavioural Sciences (Master's, ILO)
€12,025.00	for the one-year and two-year Master's programmes of the Faculty of Humanities, with the exception of the two-year Master's programme in Conservation and Restoration of Cultural Heritage
€13,400.00	for the one-year and two-year Master's programmes of the Faculty of Social and Behavioural Sciences, with the exception of the one-year Teacher Training programmes (Masters, ILO)
€14,850.00	for the one-year and two-year Master's programmes of the Faculty of Economics and Business
€9,500.00	for the two-year Master's programmes of the Faculty of Law
€13,300.00	for the two-year Master's programmes of the Faculty of Science, the two-year Master's programmes in Medical Informatics of the Faculty of Medicine (AMC) and the two-year Master's programme in Conservation and Restoration of Cultural Heritage of the Faculty of Humanities
€20,600.00	for the three-year Master's programme in Medicine
€20,600.00	for the three-year Master's programme in Dentistry
<b>*This refers to a second or subsequent degree programme as stipulated in Section 7.45a, subsection 1 (a). The programmes do not include joint degrees.</b>	



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Decision no 2016cb0324 and 2017cb0048

<b>Institutional tuition fee for second or subsequent degree programmes*, joint degrees</b>	
€10,300.00	for the joint degree Bachelor's programmes in Chemistry and Physics of the Faculty of Science
€2,000.00	for the Tinbergen Institute Master of Philosophy in Economics (Tinbergen Graduate School) and the joint research Master's programme in Business in Society of the Faculty of Economics and Business
€4,850.00	for the joint degree Master's programme in Entrepreneurship of the Faculty of Economics and Business
€13,300.00	for the joint degree Master's programmes in Chemistry, Physics and Astronomy and Computational Science of the Faculty of Science
€2,000.00	for the joint degree Master's programme Computer Science of the Faculty of Science
<b>*This refers to a second degree programme as stipulated in Section 7.45a, sub-section 1 (a)</b>	

<b>Institutional tuition fee for non-EEA students*</b>	
€8,250.00	for the Bachelor's programmes of the Faculty of Humanities, the Faculty of Law and the Faculty of Social and Behavioural Sciences
€9,250.00	for the Bachelor's programmes of the Faculty of Economics and Business
€11,330.00	for the Bachelor's programmes of the Faculty of Science and the Bachelor's programme in Medical Informatics of the Faculty of Medicine (AMC)
€20,350.00	for the Bachelor's programme in Medicine
€20,350.00	for the Bachelor's programme in Dentistry
€11,842.00	for the Bachelor's programme in Liberal Arts and Sciences (AUC)
€11,110.00	for the Bachelor's programme in Politics, Psychology, Law and Economics (PPLE)
€4,740.00	for the one-year Master's programmes of the Faculty of Law
€21,010.00	for the one-year Master's programme of the Faculty of Science, and for the one-year Teacher Training programmes of the Faculty of Social and Behavioural Sciences (Master's, ILO)
€13,225.00	for the one-year and two-year Master's programs of the Faculty of Humanities, with the exception of the two-year Master's programme in Conservation and Restoration of Cultural Heritage
€4,740.00	for the one-year and two-year Master's programmes of the Faculty of Social and Behavioural Sciences with the exception of the one-year Teacher Training programme (Master's, ILO)
€14,950.00	for the one and two-year Master's programmes of the Faculty of Economics and Business offered by the Amsterdam School of Economics
€16,350.00	<i>for the one and two-year Master's programmes of the Faculty of Economics and Business offered by the Amsterdam Business School</i>
€10,450.00	for the two-year Master's programmes of the Faculty of Law





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€14,630.00	for the two-year Master's programmes of the Faculty of Science, the two-year Master's programmes in Medical Informatics of the Faculty of Medicine (AMC) and the two-year Master's programme in Conservation and Restoration of Cultural Heritage of the Faculty of Humanities
€2,660.00	For the three-year Master's programme in Medicine
€2,660.00	for the three-year Master's programme in Dentistry
<b>*This refers to non-EEA students as stipulated in Section 7.45a, sub-section 1 (b) WHW. The programmes do not include joint degrees.</b>	

<b>Institutional tuition fee for non-EEA students*, joint degrees</b>	
€11,330.00	for joint degree Bachelor's programmes Chemistry and Physics of the Faculty of Science
€2,000.00	for the Tinbergen Institute Master of Philosophy in Economics (Tinbergen Graduate School) and the joint research Master's programme in Business in Society of the Faculty of Economics and Business
€16,350.00	for the joint degree Master's programme in Entrepreneurship of the Faculty of Economics and Business
€14,630.00	for the joint degree Master's programmes Chemistry, Physics and Astronomy and Computational Science of the Faculty of Science
€2,000.00	for the joint degree Master's programme Computer Science of the Faculty of Science
<b>*This refers to non-EEA students as stipulated in Section 7.45a, sub-section 1 (b) WHW</b>	

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Decision no 2016cb0324 and 2017cb0048

## Appendix 2

1. For students from Columbia Law School New York enrolled for the LLM programme in International Criminal Law, institutional tuition fees equal to the statutory tuition fee rate apply. For 2017-2018 the statutory tuition fee rate is €2006.00. Enrolment is limited to a maximum of 12 students.
2. For students from outside the EEA who enrol in the Erasmus Mundus programme MISOCO (enrolment in the Master's programme in Sociology), institutional tuition fees equal to the statutory tuition fee rate apply. For 2017-2018 the statutory tuition fee rate is €2006.00.
3. For students from outside the EEA who are enrolled in the Erasmus Mundus Master's programme ATOSIM (within the Master's programme in Physics or Chemistry), institutional tuition fees at the statutory tuition fee rate apply for each academic year during the period in which they are enrolled at the UvA. For 2017-2018 the statutory tuition fee rate is €2006.00.
4. For students who receive a scholarship within the framework of Erasmus Mundus Action 2, institutional tuition fees of €3,000.00 apply for each academic year during the period in which they are enrolled at the UvA.
5. Non-EEA students taking the Master's programme in Logic or the Master's programme in Computational Science who receive a scholarship from the so-called 'Beth beurs' (Logic) or the 'Peter Slootfonds' (Computational Science) pay an institutional tuition fee rate equal to the statutory tuition fee rate. For 2017-2018 the statutory tuition fee rate is €2006.00.
6. For students who have already obtained a Bachelor's degree and who enrol for the Bachelor's programme in Pedagogical Sciences within the Academic PABO Amsterdam (UPvA), an institutional tuition fee rate equal to the statutory tuition fee rate applies if they also (and first) enrol in the relevant Amsterdam University of Applied Sciences degree programme.
7. For students who have already obtained a Master's degree in Dentistry and who enrol as a transfer student (zij-instromer) for the Master's programme in Medicine, an institutional tuition fee rate equal to the statutory tuition fee rate applies. For 2017-2018 the statutory tuition fee rate is €2006.00.
8. Students who have already obtained a Bachelor's and a Master's degree, or have completed a unified programme in medicine, who are conducting PhD research at the UvA and have been promised a training position in the Oral & Maxillofacial surgery department in the AMC, will pay institutional tuition fees at the statutory tuition fee rate when enrolling for the Bachelor's or Master's programme in Dentistry. For 2017-2018 the statutory tuition fee rate is €2006.00.

These provisions were adopted by decision of the Executive Board  
Decision no 2016cb0324 and 2017cb0048

### Appendix 3

Those enrolled as students at the following institutions or in one or more of the following degree programmes and who have paid the institutional tuition fees at that institution will be exempt from payment of tuition fees upon their enrolment as a student at the UvA:

1. The Amsterdam University of Applied Sciences.
2. Amsterdam University College, in the event of a first enrolment at the Vrije Universiteit Amsterdam.
3. The following joint degrees in the event of a first enrolment at the Vrije Universiteit Amsterdam.
  - Bachelor's programme in Chemistry;
  - Bachelor's programme in Physics and Astronomy;
  - Master's programme in Physics and Astronomy;
  - Master's programme in Chemistry;
  - Master's programme in Computational Science;
  - Master's programme in Computer Science;
  - Master's programme in Entrepreneurship;
  - Joint research Master's programme in Business in Society.
4. The degree programmes offered jointly with the Vrije Universiteit Amsterdam, in the event of enrolment at the Vrije Universiteit Amsterdam.
  - Bachelor's programme in Mathematics;
  - Master's programme in Mathematics;
  - Master's programme in Stochastics and Financial Mathematics;
  - Master's programme in Life Sciences;
  - Master's programme in Information Studies;
  - Green Life Sciences track in the Master's programme in Biological Sciences;
  - Ecology and Evolution track in the Master's programme in Biological Sciences;
  - Master's programme in Archaeology;
  - Research Master's programme in Classics and Ancient Civilisations;
  - Master's programme in Classics and Ancient Civilisations;
  - Work-study (duale) Master's programme in Heritage Studies;
  - Master's programme in Labour Law;
  - Master's programme in Notarial Law.
5. The Dutch Master's Programme in Mathematics.
6. The Master's programmes that are part of the national collaboration in Language Master's programmes (Masterlanguage), specifically:
  - Middle Eastern Studies;
  - Literary Studies;
  - Linguistics;
  - Classics and Ancient Civilisations;
  - Dutch Studies.
7. Students of the Master's programmes in Arts and Culture and Theology and Religious Studies at Utrecht University, who are 'guest students' (bijvakstudenten) in Master's programmes at the Faculty of Humanities of the UvA.



These provisions were adopted by decision of the Executive Board  
Decision no 2016cb0324 and 2017cb0048

8. Students of the Research Master's programme in the Humanities at Utrecht University, Vrije Universiteit Amsterdam and Leiden University, who are 'guest students' in Master's programmes at the Faculty of Humanities of the UvA.
9. Students of the Amsterdam School of the Arts (Amsterdamse Hogeschool voor de Kunsten) who are guests students on the degree programmes at the Faculty of Humanities of the UvA listed alongside them:
  - The Academy of Fine Art in Education (Academie voor Beeldende Vorming) on the degree programmes Cultural Studies and Art History;
  - The Academy of Architecture (Academie van Bouwkunst) on the degree programme Art History;
  - The Conservatorium of Amsterdam on the degree programme Musicology;
  - The Netherlands Film Academy (Nederlandse Film en Televisie Academie) on the degree programme Media and Culture;
  - The Theaterschool on the degree programme Theatre Studies;
  - The Reinwardt Academie on the degree programmes Cultural Studies, Art History Conservation and Restoration of Cultural Heritage.
10. Students of the Rietveld Academie on the degree programmes Art History and Conservation and Restoration of Cultural Heritage in the Faculty of Humanities.

**Appendix 4, as specified in Article 1.2, paragraph 1.5 and 1.6 of the Enrolment Provisions for 2017-2018 Admission requirements old-style VWO diploma/old VWO diploma/first-year HBO diploma**

<b>Degree programme</b>	<b>Old-style VWO diploma (diplomas from before the introduction of subject clusters in secondary education)</b>	<b>Old VWO diploma (diplomas awarded between old-style VWO diplomas and the current VWO diplomas incorporating the changes to subject clusters introduced in 2010<sup>1</sup>)</b>	<b>First-year HBO diploma</b>
Actuarial Science	Mathematics B	Mathematics B	Mathematics B at VWO level
Cultural Studies	No additional requirements	No additional requirements	No additional requirements
Interdisciplinary Social Sciences	No additional requirements	No additional requirements	No additional requirements
Arabic Language and Culture	No additional requirements	No additional requirements	No additional requirements
Archaeology and Prehistory	No additional requirements	No additional requirements	No additional requirements
Beta-Gamma (Science/Social Sciences)	Physics, Chemistry, Mathematics B	Nature & Technology: No additional requirements Nature & Health: No additional requirements Culture & Society: Mathematics B1, Physics 1 and Chemistry 1 Economics & Society: Mathematics B1, Physics 1 and Chemistry 1	Mathematics B, Physics and Chemistry (all at VWO level)
Biology	Biology, English, Physics, Chemistry, Mathematics A or B	Nature & Technology: Biology 1 & 2 Nature & Health: No additional requirements Other profiles: at least Mathematics A or B, Biology, Physics, Chemistry and English	Biology, Physics, Chemistry, Mathematics A or B, English (all at VWO level)
Biomedical Sciences	Mathematics A or B, Biology, Physics, Chemistry, English	Nature & Technology: Biology 1 & 2 Nature & Health: No additional requirements Other profiles: at least Mathematics A or B, Biology, Physics, Chemistry and English	Biology, Physics, Chemistry, Mathematics A or B, English (all at VWO level)
Communication Science	Mathematics A or B	No additional requirements	No additional requirements
Cultural Anthropology and Development Sociology	No additional requirements	No additional requirements	No additional requirements
Cultural Information Studies (Media and Information)	No additional requirements	No additional requirements	No additional requirements
German Language and Culture	No additional requirements	No additional requirements	No additional requirements
Econometrics and Operational Research	Mathematics B	Mathematics B	Mathematics B at VWO level

<sup>1</sup> In accordance with Articles 2, 5 and 7 of the Regulations on Supplementary Admission Requirements for Higher Education 2007

<b>Degree programme</b>	<b>Old-style VWO diploma (diplomas from before the introduction of subject clusters in secondary education)</b>	<b>Old VWO diploma (diplomas awarded between old-style VWO diplomas and the current VWO diplomas incorporating the changes to subject clusters introduced in 2010<sup>1</sup>)</b>	<b>First-year HBO diploma</b>
Economics and Business (in English)	Mathematics A or B	Mathematics A or B	Mathematics A or B at VWO level
Economics and Business	Mathematics A or B	Mathematics A or B	Mathematics A or B at VWO level
English Language and Culture	No additional requirements	No additional requirements	No additional requirements
European Studies	No additional requirements	No additional requirements	No additional requirements
European Studies	No additional requirements	No additional requirements	No additional requirements
Tax Law	No additional requirements	No additional requirements	Dutch at VWO level
Fiscal Economics	Mathematics A or B	Mathematics A or B	Mathematics A or B at VWO level
French Language and Culture	No additional requirements	No additional requirements	No additional requirements
Future Planet Studies.	Mathematics A or B and two of the following subjects: Economics, Geography, Physics, Chemistry and Biology	Nature & Technology: No additional requirements Nature & Health: No additional requirements Culture & Society: Mathematics A1,2 or B1 and two of the following subjects: Economics, Geography, Physics 1, Chemistry 1, Biology 1 Economics & Society: Geography or Physics 1 or Chemistry 1 or Biology 1	Mathematics A or B and two of the following subjects: Economics, Geography, Physics, Chemistry and Biology (all at VWO level)
Medicine	Mathematics A or B, Biology, Physics, Chemistry	Nature & Technology: Biology 1 & 2 Nature & Health: No additional requirements Other profiles: at least Mathematics A or B, Biology, Physics and Chemistry	Biology, Physics, Chemistry, Mathematics A or B (all at VWO level)
History	No additional requirements	No additional requirements	No additional requirements
Greek and Latin Language and Culture	Greek or Latin at VWO level	No additional requirements	No direct admission
Hebrew Language and Culture	No additional requirements	No additional requirements	No additional requirements
Computing Science	Mathematics B	Nature & Technology Other subject clusters: Mathematics B1,2	Mathematics B at VWO level
Information Sciences	Mathematics A or B	All subject clusters: Mathematics A1,2 or B1 or B1,2	Mathematics A or B at VWO level
Italian Language and Culture	No additional requirements	No additional requirements	No additional requirements
Art History	No additional requirements	No additional requirements	No additional requirements
Artificial Intelligence	Mathematics A or B	All subject clusters: Mathematics A1,2 or B1 or B1,2	Mathematics A or B at VWO level


<b>Degree programme</b>	<b>Old-style VWO diploma (diplomas from before the introduction of subject clusters in secondary education)</b>	<b>Old VWO diploma (diplomas awarded between old-style VWO diplomas and the current VWO diplomas incorporating the changes to subject clusters introduced in 2010<sup>1</sup>)</b>	<b>First-year HBO diploma</b>
Latin Language and Culture	No additional requirements	No additional requirements	No direct admission
Literary Studies	No additional requirements	No additional requirements	No additional requirements
Media and Culture	No additional requirements	No additional requirements	No additional requirements
Musicology	No additional requirements	No additional requirements	No additional requirements
Medical Informatics	Physics, Mathematics A or B	Nature & Technology: No additional requirements Nature & Health: Physics Economics & Society: Physics, Mathematics A1,2 Culture & Society: Physics and Mathematics A1,2 or Mathematics B1	Physics, Mathematics A or Mathematics B at VWO level
Physics and Astronomy	Mathematics B and Physics	Nature & Technology: No additional requirements Nature & Health: Mathematics B1 Culture & Society: Mathematics B1 and Physics 1 Economics & Society: Mathematics B1 and Physics 1	Mathematics B at VWO level Physics at VWO level English at B2 level
Dutch Language and Culture	No additional requirements	No additional requirements	No additional requirements
Dutch Language and Culture: Language and Communication	No additional requirements	No additional requirements	No additional requirements
Modern Greek Language and Culture	No additional requirements	No additional requirements	No additional requirements
Educational Science	Mathematics A or B	No additional requirements	No additional requirements
Pedagogical Sciences	Mathematics A or B	No additional requirements	No additional requirements
Political Science	No additional requirements	No additional requirements	No additional requirements
Psychobiology	Mathematics A or B, Biology, Physics, Chemistry, English	Nature & Technology: Biology 1 & 2 Nature & Health: No additional requirements Other profiles: at least Mathematics A or B, Biology, Physics, Chemistry and English	Biology, Physics, Chemistry, Mathematics A or B and English (all at VWO level)
Psychology	Mathematics A or Mathematics B	Mathematics A or Mathematics B	Mathematics A or Mathematics B at VWO level
Law	No additional requirements	No additional requirements	Dutch at VWO level
Religious Studies	No additional requirements	No additional requirements	No additional requirements
Scandinavian Languages and Cultures	No additional requirements	No additional requirements	No additional requirements

<b>Degree programme</b>	<b>Old-style VWO diploma (diplomas from before the introduction of subject clusters in secondary education)</b>	<b>Old VWO diploma (diplomas awarded between old-style VWO diplomas and the current VWO diplomas incorporating the changes to subject clusters introduced in 2010<sup>1</sup>)</b>	<b>First-year HBO diploma</b>
Chemistry	Chemistry, Physics, Mathematics B	Nature & Technology: No additional requirements Nature & Health: Mathematics B1 Culture & Society: Chemistry 1, Mathematics B1 and Physics 1 Economics & Society: Chemistry 1, Mathematics B1 and Physics 1	Chemistry at VWO level except for HBO-p Chemistry, Mathematics B at VWO level, Physics at VWO level, English at B2 level
Slavic Languages and Cultures	No additional requirements	No additional requirements	No additional requirements
Social Geography and Planning	No additional requirements	No additional requirements	No additional requirements
Sociology	No additional requirements	No additional requirements	No additional requirements
Spanish Language and Culture	No additional requirements	No additional requirements	No additional requirements
Linguistics	No additional requirements	No additional requirements	No additional requirements
Linguistics: Sign Language Linguistics	No additional requirements	No additional requirements	No additional requirements
Dentistry	Mathematics A or B, Biology, Physics, Chemistry	Nature & Technology: Biology 1 & 2 Nature & Health: No additional requirements Other profiles: at least Mathematics A or B, Biology, Physics and Chemistry	Biology, Physics, Chemistry, Mathematics A or B, Dutch and English (all at VWO level)
Theatre Studies	No additional requirements	No additional requirements	No additional requirements
University-level Primary Education Teacher-training Amsterdam	Mathematics A or Mathematics B	No additional requirements	No additional requirements
Philosophy	No additional requirements	No additional requirements	No additional requirements
Mathematics	Mathematics B and Physics	Nature & Technology: No additional requirements Nature & Health: Mathematics B1 Culture & Society: Mathematics B1 Economics & Society: Mathematics B1	Mathematics B at VWO level, English at B2 level







**Appendix 5, as specified in Article 1.2, paragraph 1.6 of the Enrolment Provisions  
for 2017-2018**

 UNIVERSITY OF AMSTERDAM	
	Faculty of
	PROOF OF SUFFICIENT PREVIOUS EDUCATION IN THE CASE OF A FIRST-YEAR HIGHER PROFESSIONAL EDUCATION (HBO) DIPLOMA
	In the framework of Section 7.28 1a of the Dutch Higher Education and Research Act
Name	
Born on/at	
Student ID	
	For the programme:
CROHO name	
Programme (optional)	
UvA code	
Issued	
Date	
By	The Dean of the Faculty of
	Per procurationem
Signed	
Name	
	This confirmation of admission is valid for the academic year

**Appendix 6, as specified in Article 1.2, paragraph 1.9 of the Enrolment Provisions  
for 2017-2018**

 UNIVERSITY OF AMSTERDAM	
	Faculty of
	CONFIRMATION OF ADMISSION TO PRE-MASTER'S PROGRAMME
	Within the framework of Section 7.57i of the Dutch Higher Education and Research Act
Name	
Born on/at	
Student ID	
	has been admitted to the pre-Master's programme:
Programme	
Issued	
Date	
By	The Dean of the Faculty of
	Per procurationem
Signed	
Name	
	This confirmation of admission is valid for the academic year

**Appendix 7, as specified in Article 1.2, paragraph 2 of the Enrolment Provisions for 2017-2018**

 UNIVERSITY OF AMSTERDAM	
	Faculty of
	DECISION REGARDING APPLICATION FOR ADMISSION TO A MASTER'S PROGRAMME
	Under Section 7.30b of the Dutch Higher Education and Research Act
Name	
Born on/at	
Student ID	
	has/has not been admitted to the Master's programme
CROHO name	
Programme (optional) UvA code Issued	
Date	
By	The Dean of the Faculty of
	Per procurationem
Signed	
Name	
	This confirmation of admission is valid for the academic year
	Any appeals against this decision should be submitted within six weeks of the date of the decision to The Examination Appeals Board via the digital desk for complaints, objections and appeals, <a href="http://www.student.uva.nl/serviceplein/klacht-bezwaar-beroep">www.student.uva.nl/serviceplein/klacht-bezwaar-beroep</a>



**Appendix 8, UvA Regulations governing Recommendations on Choice of Degree Programme  
2017-2018, Decision no. 2016cb0414  
Pursuant to Section 7.31a to 7.31d of the Dutch Higher Education and Research  
Act (WHW)**



## UvA REGULATIONS GOVERNING RECOMMENDATIONS ON CHOICE OF DEGREE PROGRAMME 2017-2018

*Disclaimer:* This translation is provided for information purposes only. In the event of a difference of interpretation, the original Dutch version of this document is binding.

Decision no. 2016cb0414

Pursuant to Article 7.31a to 7.31d of the Dutch Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek*, WHW)

### Article 1

#### *Definitions*

- a. Prospective students: persons who have applied, via Studielink, for a Bachelor's programme at the University of Amsterdam (UvA), who are not currently listed as enrolled in that programme and who are not eligible for enrolment in the subsequent phase of that programme.
- b. UvA Matching: the choice of degree programme activity that the UvA offers to prospective students for a given Bachelor's programme prior to the start of an academic year, with a view to providing a recommendation on their choice of degree programme. The activity comprises a teaching component and a test, which form the basis for the UvA's recommendation. Both the teaching component and the test are compulsory parts of the activity.
- c. Recommendation on choice of degree programme: a recommendation from the programme director concerning a prospective student's choice of degree programme, based on a test conducted as part of the UvA Matching process. A positive recommendation is not binding, it entitles the prospective student to admission to the degree programme and is valid in accordance with the UvA Enrolment Provisions.
- d. Entitlement to admission to a degree programme: prospective students are entitled to admission to a degree programme if they have received a valid positive recommendation on their choice of degree programme. This entitlement to admission is important for a prospective student's enrolment at the UvA.
- e. Enrolment: prospective students who meet the statutory educational entry requirements and the terms and conditions of admission stipulated in the UvA Enrolment Provisions can enrol as a student at the UvA. The head of the Central Student Administration is charged with implementing the Enrolment Provisions and determines whether prospective students can enrol as a student on the programme applied for.
- f. UvA Enrolment Provisions: the decision, as referred to in WHW Section 7.33, establishing the procedural rules on the basis of which students are enrolled at the UvA for a particular academic year.
- g. Selective degree programme: a Bachelor's programme to which a selection procedure, pursuant to Section 7.53 or 7.56 of the WHW, applies.

### Article 2

#### *Submission of applications by 1 May*

1. Prospective students who apply, via Studielink, for a Bachelor's programme at the UvA by 1 May at the latest must participate in the UvA Matching process, unless they already are or have been enrolled as a student at the UvA.
2. After participating in the UvA Matching process, prospective students are sent a recommendation on their choice of degree programme by email.
3. A positive recommendation on their choice of degree programme entitles prospective students to admission to the degree programme applied for, or another non-selective Bachelor's programme at the UvA.

**Article 3***Recommendation on choice of degree programme*

1. Prospective students receive a recommendation on their choice of degree programme once they have participated in the full UvA Matching process, including the test which forms part of it.
2. The recommendation on choice of degree programme is based on the results achieved in the UvA Matching test for the relevant degree programme.
3. A positive recommendation on a prospective student's choice of degree programme also confers entitlement to admission to that degree programme in the academic year immediately following the academic year for which the prospective student completed the UvA Matching process.

**Article 4***Students who are unable to participate in UvA Matching*

1. Prospective students who have not completed the full UvA Matching process are not entitled to admission to the degree programme applied for unless a valid reason prevented this.
2. At a prospective student's written request, the UvA Matching Case Committee can determine that a valid reason completely or partially preventing participation in UvA Matching existed if the prospective student has demonstrated that this failure to attend was due to compulsory attendance of classes for another programme he/she is completing, participation in another activity related to choosing a degree programme, participation in another activity related to the selection procedure for a selective degree programme, or exceptional personal circumstances. Valid reasons for failure to attend also include cases in which a prospective student originates from Bonaire, Sint-Eustatius, Saba, Aruba, Curaçao or Sint Maarten or in which a prospective student did not participate in the UvA Matching process because he/she was not resident in the Netherlands at that time.

**Article 5***Reorientation programme*

Prospective students who have participated in the UvA Matching process are entitled to attend the UvA reorientation programme. This programme is intended to provide prospective students who have doubts about their choice of programme following the UvA Matching process or who have received a negative recommendation on choice of degree programme with an opportunity to identify a suitable degree programme.

**Article 6***Applications submitted or changed after 1 May*

1. Prospective students who apply, via Studielink, for a Bachelor's programme at the UvA after 1 May are entitled to admission to that programme if they can demonstrate that they applied, via Studielink, for another Bachelor's programme at the UvA before 1 May and participated in the UvA Matching process.
2. Prospective students who applied, via Studielink, for a Bachelor's programme at the UvA after 1 May are entitled to admission to that programme if they can demonstrate that they applied, via Studielink, for a Bachelor's programme at another Dutch institution of higher education or for a selective programme at the UvA by 15 May at the latest, but were not or no longer wish to be admitted to that other programme.

**Article 7***Applications submitted after 1 May*

1. Prospective students who apply, via Studielink, for a Bachelor's programme at the UvA after 1 May and to whom Article 6 of these Regulations is not applicable are not entitled to admission to that programme unless they already are (or have been) enrolled at the UvA, or if one of the exceptions referred to in the present article applies.

UvA Regulations governing Recommendations on Choice of Degree Programme 2017–2018  
Decision no. 2016cb0414

2. The UvA Matching Case Committee can declare that a prospective student is still entitled to admission to the programme applied for where he or she provides a written statement describing exceptional circumstances that prevented submission of the application by 1 May, and where the application of paragraph 1 of the present article results in significant unfairness.
3. Prospective students who apply, via Studielink, for a Bachelor's programme at the UvA after 1 May are entitled to admission to that programme provided that they can demonstrate that they were issued a negative binding advice on continuation of studies, as referred to in WHW Section 7.8, for another degree programme at a time that made it impossible to submit the new application before the 1 May deadline.

### **Article 8**

#### *Applicability*

1. These regulations apply to all Bachelor's programmes at the UvA, with the exception of selective degree programmes.
2. These regulations do not apply to prospective students who, pursuant to WHW Section 7.28, being in possession of a diploma obtained outside the Netherlands, are exempt from the requirements concerning diplomas set out in WHW Section 7.24, paragraphs 1 and 2. However, such prospective students may be given the opportunity to participate in the UvA Matching process. Failure to participate in the UvA Matching process has no consequences in terms of these prospective students' entitlement to admission.

#### *Adoption and entry into force*

These regulations were adopted by the Executive Board in a decision no. 2016cb0414 and take effect as of 1 January 2017.



**Appendix 9, UvA Regulations governing selection and placement for fixed quota degree programmes 2017-2018 adopted by decision on 25 July 2016.  
Decision no. 2016cb0257**





## REGULATIONS GOVERNING SELECTION AND PLACEMENT FOR FIXED QUOTA DEGREE PROGRAMMES AT THE UvA 2017-2018

*Disclaimer:* This translation is provided for information purposes only. In the event of a difference of interpretation, the original Dutch version of this document is binding.

Pursuant to Section 7.53 of the Dutch Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek, WHW*) and the Higher Education Application and Selection Regulations (*Regeling aanmelding en toelating hoger onderwijs, RATHO*).

### Article 1

#### *Definitions*

- a. prospective students: persons who have applied, via Studielink, for a degree programme at the University of Amsterdam (UvA), who are not currently listed as enrolled in that programme;
- b. fixed quota degree programme: degree programme for which a limited number of students can be enrolled pursuant to Section 7.53 or 7.56 of the WHW;
- c. selection: the procedure on the basis of which prospective students who have applied for a fixed quota degree programme are selected;
- d. UvA Matching: the choice of degree programme activity that the UvA offers to prospective students for a given Bachelor's programme, not being a fixed quota or other selective programme, with a view to providing a recommendation on their choice of degree programme;
- e. ranking number: unique number which the UvA assigns to a prospective student who has gone through the selection procedure, showing how the prospective student was assessed in comparison to the other participants in the selection procedure;
- f. placement certificate: a message sent via Studielink that shows that a prospective student has completed the selection procedure for a particular fixed quota degree programme and has been placed within the relevant programme capacity. Prospective students must accept such a placement certificate in Studielink within 14 days of receipt;
- g. enrolment: prospective students who meet the statutory educational entry requirements and the terms and conditions of admission stipulated in the UvA Enrolment Provisions can enrol as students at the UvA. The head of the Central Student Administration is charged with implementing the Enrolment Provisions and determines whether prospective students can enrol as a student on the programme applied for.
- h. UvA Enrolment Provisions: the decision, as referred to in WHW Section 7.33, establishing the procedural rules on the basis of which students are enrolled at the UvA for a particular academic year.

### Article 2

#### *Submission of applications by 15 January*

1. Prospective students who wish to take part in the selection procedure for a fixed quota degree programme must register for the programme concerned via Studielink by 15 January.
2. Prospective students who apply for the fixed quota degree programme in Medicine or Dentistry and who have applied for the same programme at another institution will not be invited to take part in the selection procedure at the UvA.<sup>1</sup>

<sup>1</sup> For Medicine and Dentistry, applying through Studielink for the same programme at multiple institutions for the same academic year is not possible.

3. Prospective students who apply for a fixed quota degree programme at the UvA who have previously applied for the same programme at the UvA will not be invited to take part in the selection procedure, unless the dean of the programme concerned has stipulated in the selection procedure that a prospective student may apply for the fixed quota degree programme concerned twice or three times, and that number has not yet been exceeded.<sup>2</sup>
4. Applications withdrawn by prospective students via Studielink before 15 January will be cancelled.
5. Prospective students who fail to obtain the diploma or degree certificate required for admission and withdraw their application via Studielink between 15 January and 31 August can request in writing cancellation of their application for the programme concerned for the 2017-2018 academic year at the UvA.
6. Requests submitted on time, including proof that the prospective student has failed to obtain the diploma or degree certificate concerned, will be processed by the Central Student Administration before 1 October of the following academic year.

### **Article 3**

#### *Selection*

1. Selection takes place in accordance with the selection criteria and procedure adopted by the dean.
2. The selection procedure takes into account the interests of prospective students from the public bodies of Bonaire, Sint Eustatius and Saba, and Aruba, Curaçao and Sint Maarten, respectively.
3. If the number of applications is less than the number of available places, no selection will take place, and the prospective student will be entitled to a choice of degree programme activity within the meaning of UvA matching<sup>3</sup>.

### **Article 4**

#### *Ranking numbers and placement certificates*

1. The UvA informs the prospective student about the results of the selection procedure via Studielink and also issues a placement certificate, or, if the prospective student is not among the prospective students eligible for admission on the basis of the selection procedure, assigns a ranking number on the basis of which any placement certificates made available can be issued.
2. A placement certificate expires by operation of law if the prospective student to whom the certificate is issued does not accept it via *Studielink* within 14 days of receipt.
3. The placement certificate that becomes available will subsequently be issued to the prospective student with the next ranking number, who has not yet been issued a confirmation of admission. The second paragraph applies by analogy.
4. The dean of the faculty concerned will include the deadline for the issuing of placement certificates for the programme in question in the selection procedure. This date must be between 1 August and 15 September.
5. If the dean for the programme in question does not set a deadline for the issuing of placement certificates, the deadline will be 15 September.

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<sup>2</sup> This includes participation in decentralised selection and/or a draw in the past from the 2000-2001 academic year.

<sup>3</sup> In these cases, too, the application deadline is 15 January.

## **Article 5**

### *Educational entry requirements and further educational entry requirements*

1. Prospective students who could be admitted to a fixed quota degree programme on the basis of a placement certificate must show by 15 July that they satisfy the educational entry requirements and further educational entry requirements for the programme in question.
2. If a prospective student cannot satisfy the requirement in the previous paragraph, the Central Student Administration will, at the request of the prospective student, set a new deadline by which this condition must be met. This deadline will be no later than 31 August, unless the prospective student is issued a placement certificate after 31 August. In that case, the deadline by which the prospective student must show that he/she satisfies the educational entry requirements and further educational entry requirements for the programme in question will be 14 days after receipt of the placement certificate.
3. If the prospective student has not fulfilled the obligation referred to in paragraph 1 and has not submitted a request for a new deadline, or if the new deadline has expired, the placement certificate will become void for the candidate concerned. Article 4, paragraphs 3 and 4, applies by analogy.

### *Adoption and entry into force*

These regulations were adopted by the Executive Board in a decision on 25 July 2016, 2016cb0257 and take effect on 1 October 2016.