



### Information for prospective chairs at the Faculty of Humanities

#### *Organisation of teaching*

The Faculty of Humanities offers a wide range of Bachelor's and Master's programmes taught in either English or Dutch. The Faculty's Bachelor's programmes are taught within the College of Humanities, while Master's and doctorate programmes are administered by the Graduate School for Humanities (see [www.studiegids.uva.nl](http://www.studiegids.uva.nl)).

#### *Organisation of research*

The wide range of research in the Faculty of Humanities is organized in six research schools within the Amsterdam Institute for Humanities Research covering six important research areas: The Amsterdam Center for Language and Communication (ACLC); the Amsterdam School for Regional, Transnational and European Studies (ARTES); the Amsterdam School for Cultural Analysis (ASCA); Amsterdam School of Historical Studies (ASH); the Amsterdam School for Heritage, Memory and Material Culture (AHM); and the Institute for Logic, Language and Computation (ILLC), which is an interfaculty research institute of the Faculty of Humanities and the Faculty of Science.

Each school has its own research programme. Research schools are also the home base for PhD students, who interact with each other and with senior members in the research groups that make up the research school. The research groups do not only carry out their own research programme, they also organize lectures, workshops, and conferences.

The Faculty participates in three university-wide research priority areas: Cultural Heritage and Identity; Cultural Transformations and Globalisation; Brain and Cognition. For further information about the Faculty research programme, please see: <http://aihr.uva.nl/>.

#### *Profile*

The new professor should have a broad international orientation on the domain, demonstrated by a prominent role in relevant international networks and intensive contacts with leading institutes in the chair's field of practice. S/he has completed doctoral work on a topic within a relevant discipline and has demonstrated a high quality of scholarly research through her/his publications, research reports and proven research management experience. The professor has considerable experience (preferably including international) in an academic teaching environment and with supervising students and doctoral candidates. S/he must be able to demonstrate familiarity and affinity with ICT developments relevant to teaching and research. To the prospective professor, shaping teaching and research in this field and incorporating them into a research priority area are regarded as a challenge.

#### *Distribution of tasks*

Appointment of a professor at the Faculty of Humanities includes 60% teaching (including supervision, teaching-related research, administrative duties) and 40% research. These are normative percentages, which do not reflect each year's individual workload. Within the percentage for teaching, the time for PhD supervision is allotted according to a separate procedure which takes into account the number of PhD candidates actually supervised and which for new professors, who do not yet have UvA-PhD's to supervise, provides some time to acquire PhD's.



## FACULTY OF HUMANITIES

### Teaching

Where teaching is concerned, the new professor will be responsible for developing and maintaining a high-quality and appealing range of courses which satisfies the curricular aims. S/he will do this in coordination with the other staff members of the programme and those of related study programmes. S/he will ensure that teaching programmes respond to society's demand for graduates capable of participating in the popularisation of academic knowledge. The candidate must show willingness to collaborate with other educational units both within the University and at other higher education institutions. In view of the Faculty's general policy that academic staff should be capable of flexible deployment, the new professor must be prepared to teach in an interdisciplinary context as well as outside his/her direct field of expertise.

The successful candidate should have teaching experience at all levels of university education and in all forms employed at the UvA (seminars, lectures and supervision of dissertations, doctoral theses and work experience placements) and also of the assessment methods associated with each of these. S/he must possess teaching and educational skills of a high order and an approachable personality and manner. These competences must be confirmed by the Dutch University Teaching Qualification BKO (Basiskwalificatie Onderwijs); candidates who do not have this qualification are expected to acquire it immediately after their appointment. The candidate must have a fluent command of both Dutch and English (any appointee lacking this level of linguistic competence will be expected to acquire it within two years of taking up the post).

### Research

The importance that the Faculty attaches to the chair is reflected in the standards set for candidates in terms of research experience. The research carried out by the new professor should also tie in with one of the Faculty's research priority areas. S/he must be able to demonstrate a thorough knowledge of the field by reference to major contributions to international discussions in the broad domain and to past publications, including articles in international academic journals and anthologies, as well as to contributions to the wider public debate.

In addition, the successful candidate will be expected to undertake new research, including not only projects involving partners outside the department and Faculty of Humanities, but also targeted new contributions to national research programmes and networks. S/he must be capable of recruiting the necessary indirect government or private sector funding for this. Further duties include the supervision of doctoral students and postdocs, of which candidates are expected to possess experience relevant to the exercise of these responsibilities. In addition, the new professor will be expected to maintain close contacts with the field, or to be in a position to establish such contacts.



### *Structural chairs at the Faculty of Humanities*

At the Faculty of Humanities, structural chairs cover disciplines at a relatively high aggregation level and are occupied by academics who not only have a personal specialisation but also have a considerable amount of substantive authority on and extensive scope of knowledge about the discipline. Structural chairs provide teaching, research and PhD supervision in the field in question as well as leadership capacity. Structural chairs are positioned within a departmental capacity group, which is chaired by the professor or, if its members include several professors, by each professor in turn. The professors (together with senior university lecturers) at a department are collectively responsible for designating leadership responsibilities (annual consultations, administrative appointments, etc.), with due regard for the proper division and alternation of leadership and administrative tasks. The structural chairs also aim to perform this task for the benefit of all parties in the department. Professors share PhD supervision duties with the senior university lecturers and university lecturers at the department.

The professor is assigned administrative responsibility for his/her staff. First and foremost, this will require inspiring and supportive team leadership. By encouraging staff and providing constructive criticism, the new professor will help to advance the quality and effectiveness of University teaching and research. Specific means of achieving this will include regular team meetings with capacity group staff and annual consultations and assessment interviews.

In addition, the new professor will be expected to undertake general administrative and organisational duties both within and outside the Faculty. Substantial evidence of practical experience in these areas is extremely desirable.

In keeping with University policy, candidates should have at least three years academic work experience at a university or research institute other than the UvA, preferably abroad.

### *Learning Dutch*

All foreign employees appointed at the Faculty of Humanities are supposed to have a good knowledge of the Dutch language (in word and spoken) within two years. Passing the state examination for Dutch as a Second Language, programme II (NT2-II), is a prerequisite for a permanent employment contract and for continuation of a temporary employment contract and therefore is included in the assessment file on the basis of which a decision on a permanent appointment or extension is taken.

Failure to obtain/furnish a certificate will delay the conversion of an appointment into a permanent appointment or (if the employee already has a permanent employment contract) lead to a negative assessment on aspects of the job duties for which proficiency in the Dutch language is deemed a requisite.

Newly appointed professors can attend an intensive course in Dutch at the expense of the University at the Institute for Dutch language education (INTT: <http://intt.uva.nl>).