Step-by-step guide to Studielink

Your application for a programme at the University of Amsterdam starts in Studielink. Below you will find the instructions for your enrolment request in Studielink. We advise you to read this document carefully before you start. If you have any questions, you can check the ‘Help’ function on the right-hand side of every form in Studielink.

Step 1: Create a Studielink account

Go to www.studielink.nl and log in. If you do not, or do not yet, live in the Netherlands, you can obtain a username and password by creating a Studielink account. If you live in the Netherlands you can use your DigiID username and password.

Step 2: Log in to your account

As soon as you have received your password by email (check your junk mail folder) you can login to your account and personalise it.

Check this account regularly, important messages can be seen in ‘My messages’ and ‘My to do list’.

Step 3: Add previous education

Make sure the information you enter here is correct. It will determine further aspects of the application procedure. In ‘My previous education’, click on ‘Add previous education’. Indicate if you have your diploma or when you expect to receive it. This date does not need to be exact. Then select the country where you obtained or will obtain the diploma. Next, select the type of diploma that you have obtained or will obtain. If it is not listed or you are unsure, please select Other.

* diploma received
  - Yes
  - Not yet

* Expected diploma date
  - 10-02-2015

* Country:
  - Germany

* Select diploma:
  - European Baccalaureate
  - International Baccalaureate
  - Zeugnis der allgemeinen Hauptschule
  - Zeugnis der allgemeinen Oberstufe
  - Other

Add the name of the study programme:
Step 4: Apply for study programme

Click on ‘My study programmes’ and ‘Add a new enrolment’.

(1) First, select the appropriate academic year and then select ‘University’.

(2) Select either ‘Bachelor’s or other non master programmes’ or ‘Master’s or other follow-up study programme’ as type of study programme.

(3) Next, select ‘University of Amsterdam’ as the educational institution.

(4) Your next step is to choose your study programme name (institution) from the list.

Check that you have chosen the correct name by looking at the key facts at the bottom of the programme page on the UvA website.

(See additional information in steps 4.A to 4.B)

4.A) Selecting a Bachelor’s study programme name: When applying to a Bachelor’s, it is important to select the programme with “a bachelor” in brackets. (See example.)

4.B) Selecting a Master’s study programme name: The programme name in Studielink depends on the kind of Master’s programme you wish to apply for.

- Regular Master’s programme (1 or 2 years): select the programme name without any additional information in brackets. (See option 1 in the image.)

- Dual Master’s programme (1.5 years): select the programme name with ‘dual Master’s’ in brackets behind it. (See option 2 in the image.)

- Research Master’s programme (2 years): select the programme name with ‘research Master’s’ in brackets behind it. (See option 3 in the image.)
(5) Finally, choose either ‘full-time’ or ‘part-time’ and then select ‘Confirm study programme’ and fill in the starting date information.

(6) If you would like to apply for another programme you can click ‘Add new enrolment’ and choose your programme from the dropdown menu.

**Step 5: Procedures after application**

After registering in Studielink, you will receive a confirmation email. Throughout the application process, you will receive status updates from Studielink. We also recommend that you check your ‘My To Do List’.

Studielink will verify your personal and educational details. If they cannot be automatically verified, you will receive an email asking you to send a copy of your passport and/or diploma to the relevant UvA admissions office.