UNIVERSITEIT VAN AMSTERDAM

UvA supplementary grant ('top-up') model agreement

Agreement between the researcher with a scholarship resident in the Netherlands with a scholarship from a foreign scholarship provider (hereinafter: scholarship student), ... < name of scholarship student >, and the Faculty of ..... < faculty name > of the University of Amsterdam, due to the receipt of a monthly financial allowance (hereinafter: top-up) from the Faculty, and due to the exclusion of real or fictitious employment for individuals in an equivalent position.

..... <name of scholarship student >, the Faculty of ..... < faculty name > (hereinafter: the Faculty) of the University of Amsterdam, legally represented by Prof. ..... < name of dean >, dean of the Faculty, collectively to be referred to as the 'parties'.

Intentions

Taking into account that:

a. the scholarship student has been admitted to the doctoral programme in accordance with the Doctorate Regulations of the University of Amsterdam (UvA) and has signed the 'PhD agreement for personnel not employed by the UvA' with the Faculty;

b. the scholarship that the scholarship student receives monthly from their foreign scholarship provider (hereinafter: external scholarship) is insufficient and lower than €1,779 per month (reference year 2026)[1];

c. the scholarship student is staying in the Netherlands for doctoral research at the Faculty;

d. the parties do not intend for payroll taxes and contributions on the top-up granted to the scholarship student to be remitted by the UvA to the Dutch Tax and Customs Administration.

Substantive agreements between the parties

the parties agree as follows:

1. The Faculty will enter into an agreement with the scholarship student with effect from < effective date > for the duration of the doctoral research, in principle four years, with a top-up amounting to €..... (in words: ..... euros) per month, available as a budget for completing doctoral research partly at the UvA. The top-up will be transferred to the account of the scholarship student, namely ..... <IBAN account number of the scholarship student> in the name of ..... <first name, last name, town/city, country of the account holder>. The amount of the top-up depends on the amount of the external scholarship and is equal to <€1,779>[2] minus the amount of the monthly external scholarship. The amount of the top-up is related to the amount of the external grant; any additional resources belonging to the scholarship student may not be included in the calculation of the top-up. If the external scholarship changes, this may affect the top-up.

2. The top-up is not earmarked but is intended for necessary costs directly related to the doctoral research. Prior to this agreement, both parties will agree on what the progress and potential should be and how they will be evaluated. The top-up will be paid monthly in advance each

[1] This amount will be indexed annually in February based on the Statistics Netherlands price index. In addition, the level of external scholarships is monitored annually. All amounts noted down in the present agreement are gross amounts.
[2] Ibid.

time. The top-up will be paid gross by the UvA, without deduction of payroll tax, national insurance contributions or other amounts.

3. The researcher with a scholarship is obliged to declare the top-up annually of their own accord in the income tax return as result from other activities *(ROW*). The scholarship student can request help with their tax return from external parties (e.g. the Tax Information Line, Stichting Belastingwinkel Amsterdam, a tax adviser (to be paid by the scholarship student)). The UvA does not offer researchers with scholarships any tax support or advice.

4. In the event that the principal supervisor comes to the conclusion that there is a legitimate expectation that the scholarship student will not successfully complete the doctoral research in time, the foreign grant provider terminates the scholarship of the scholarship student or failure to comply with the agreement can be attributed to one of the parties, the other party is entitled to terminate this agreement with immediate effect by means of a registered letter, without becoming liable to the other party for damages.

5. The rights and obligations arising from this agreement are personal rights for both parties and are not transferable by either party.

6. The parties choose Dutch law for the application, interpretation and designation of the competent court in case of disputes on the interpretation of the present agreement.

7. The parties shall submit any disputes relating to this agreement to the competent court in the Netherlands. The competent court in the Netherlands will decide on the dispute that has arisen. The decision of the Dutch court shall be binding on the parties.

8. This agreement shall come into force on ……. < date >. The agreement is entered into for the duration of the doctoral research.

Amsterdam, ... < date >

on behalf of
the Faculty ..... < faculty name >

Prof. ……. < name of dean>
Dean of the Faculty ..... < faculty name >

……. < town/city >, ……. < date >

..... < name of scholarship student >

Researcher with a scholarship from a foreign scholarship provider, at the Faculty ..... < faculty name >