



Moving to the Netherlands

Work permit

If you are a citizen of a EU/EEA country or Switzerland, you do not need a visa or residence permit to stay in the Netherlands.

If you aren't a citizen of one of those countries the UvA will submit an application on your behalf. The procedure takes about five weeks, and you are not allowed to work until the permit application has been approved.

Registering with local municipality

If you intend to live in the Netherlands for over 4 months, you must register with your local municipality (GBA). This is a mandatory procedure irrespective of your nationality. If you are moving within the Netherlands, you must inform your new municipality of your arrival. The registration is done in person at your local town or city hall. All family members that will be registered must be present. No registration fees apply. For your registration, you must bring the following documents:

- passport or identity card
- birth certificate
- certificate of marriage and divorce if applicable
- rental/tenancy agreement or home purchase agreement.

If you have any children with you in the Netherlands, their legalized birth certificates are also required.

If you don't have a tenancy agreement, then a copy of the ID card/passport of the main occupant and the form 'Address registration Permission', stating permission for you to live at the address is needed. All certificates must be in Dutch, English, French or German. If this is not the case, you should have the documents translated by a sworn translator and legalized. The certificates may not be laminated. You have to inform the municipality of all address changes.

Upon registration you are assigned a Citizen Service Number (BSN), which government agencies use in all correspondence with you. The BSN is also needed for opening a bank account, taking out health insurance and for your appointment at the UvA.



We strongly recommend that you make an appointment from your home country in advance since it can take several weeks to get an appointment.

Address:

Amstel 1

1011 PN, Amsterdam

Phone +31 (0)20 624 11 11

Opening hours: Monday, Tuesday, Wednesday and Friday from 08.30 till 15.00 (with an appointment till 16:00). Thursday from 13.00 till 19.00 (with an appointment till 20:00)

You can also register for a BSN at the Expat Center. It's usually easier to get an appointment here, but they charge a registration fee.

Address:

World Trade Center Amsterdam

F-Tower, 2nd floor (entrance via Zuidplein)

Strawinskylaan 39, 1077 XW Amsterdam

phone +31 (0)20 254 7999

To request an appointment, you fill in the Online appointment form for expats and submit it online. Thereafter call +31 (0)20 254 7999. You will obtain an appointment immediately.

<http://www.iamsterdam.com/expatcenter/expats/online-appointment-form-for-individuals>