



## Relocation- and refurbishment expenses

you may be eligible for reimbursement of relocation expenses if you maintain an independent household before the move. There is an independent household if you have at least a residence that is no smaller than a one-bedroom dwelling and without sharing facilities, such as a kitchen or bathroom, with neighbours. If you start as a PhD you are supposed not to maintain an independent household before you start work at the UvA

The reimbursement of relocation- and refurbishment expenses at the Faculty of Economics and Business consists of two parts:

### 1. Expenses of moving household goods to the new address in The Netherlands

These are the moving company expenses. After submitting two quotations of two different moving companies, the quotation with the lowest expenses will be reimbursed. Possible expenses for a parking permit for the moving truck and temporary storage expenses will also be reimbursed.

### 2. Costs of refurbishing a new apartment and possible double rent costs

The remaining expenses that are related to relocation are refurbishing expenses and possible expenses for double rent or mortgage. These refurbishing expenses can be reimbursed up to a maximum amount of € 7,750. Potential extra (double) housing will be reimbursed for up to two months.

*Note: The expenses for refurbishment are only reimbursed in case of an unfurnished residence.*

In case of double rent or mortgage expenses, the expenses of one of the two residences will be reimbursed (the residence with the lowest expenses). Documentation showing these double expenses must be submitted stating the period in which the expenses were incurred.

### 3. General considerations:

- The removal takes place within two years after the start date of the employment.
- The expenses of relocation and the refurbishment expenses will have to be paid back if the employee requests termination of his/her employment contract with the University of Amsterdam within 2 years after the move.
- The expenses for refurbishment will be reimbursed only once.