

Proof of Qualifications – Human Resource & Career Management (Psychology)

Before submitting your proof of qualification, please ensure that you have carefully read the entry requirements and explanatory notes available on our [website](#) under Application and Admission. Once you have read and understood these guidelines, you may proceed with the following 5 steps:

Step-by-step plan

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Make sure you complete all required steps in this form before submitting it. Incomplete forms cannot be assessed.

Please note: Only credits (EC) earned as part of an accredited academic programme can be used to demonstrate that you meet the admission requirements. Courses, research projects, work experience, or other activities completed outside an accredited academic programme will not be taken into consideration.

Step 1: Prior education

Name:	
Student number:	
Name and institution of previous Bachelor's degree:	

Prior education

Indicate what degree you have completed or will complete prior to the start of the programme:

Bachelor's degree in Psychology from the UvA or another university in the Netherlands, or
Bachelor's degree in Psychobiology from the UvA

➔ You may skip step 2. Please proceed to step 3, 4 and 5

Pre-master's programme Psychology from the UvA

➔ You may skip step 2. Please proceed to step 3, 4 and 5

➔ Please add your pre-master decision letter to this form. Preferably, by converting your decision letter to pdf, and combining it with this form into one pdf-file.

Other programme than mentioned above

➔ Please proceed to the next steps

Step 2: Basic requirements

Master's Programme in Psychology

You can demonstrate that you meet these requirements through successfully completed courses within an accredited academic programme. Each course must meet the required number of EC and have a minimum grade of 5.5. Fill in the tables with the course name, number of EC and grade. The course name and grade must exactly match your transcript.

Please note:

- You must have passed all courses in order to meet the requirements.
- If you have not yet received all your grades, you may also include courses you have not completed yet. In that case, indicate **NYF (Not Finished Yet)**. Please make sure that course descriptions are provided.
- You are permitted to list the same course under multiple qualification areas, provided that:
 - The total number of ECs for that course is divided across the relevant areas.
 - You decide how to divide the ECs, as long as the total ECs per course are not exceeded. You must always indicate the total EC value of the course in parentheses
- If you completed a course outside your Bachelor's programme, indicate the programme and university where you completed the course.

I have completed or will complete the following courses:

1. Basic knowledge of Psychology (minimum 5 EC at introductory level)

Course name	Amount of EC	Grade

2. Methods and Statistics courses in Psychology or Social Sciences (≥ 24 EC of which ≥ 21 EC on quantitative research)

Please note: If you do not fully meet this requirement but have obtained at least 18 EC, it is possible to take a 6 EC Methods & Statistics course at UvA as part of a pre-Master's programme. Applications from candidates who have obtained fewer than 18 EC cannot be considered for application.

Course name	Amount of EC	Grade

3. At least one empirical research project of ≥ 9 EC about which you wrote an individual report on a Psychological or related Social Science subject.

Please note:

1. If you do not meet this requirement, we will not be able to process your application. It is not possible to follow a pre-Master's programme for this component.

2. A literature review does not suffice; you must have carried out empirical research (i.e. collected and analysed data).

3. If this report is not written in Dutch or English, please add an English translation in step 4.

Course name	Amount of EC	Grade

Step 3: Track-specific requirements

You can demonstrate that you meet these requirements through successfully completed courses within an accredited academic programme. Each course must meet the required number of EC and have a minimum grade of 5.5. Fill in the tables with the course name, number of EC and grade. The course name and grade must exactly match your transcript.

Please note:

- You must have passed all courses in order to meet the requirements.
- If you have not yet received all your grades, you may also include courses you have not completed yet. In that case, indicate **NYF (Not Finished Yet)**. Please make sure that course descriptions are provided.
- You are permitted to list the same course under multiple qualification areas, provided that:
 - The total number of ECs for that course is divided across the relevant areas.
 - You decide how to divide the ECs, as long as the total ECs per course are not exceeded. You must always indicate the total EC value of the course in parentheses
- If you completed a course outside your Bachelor's programme, indicate the programme and university where you completed the course.

I have completed or will complete the following courses:

A. Personnel psychology (≥ 4 EC)

Course name	Amount of EC	Grade

B. Organisational Psychology (≥ 4 EC)

Course name	Amount of EC	Grade

C. Work motivation and Occupational health psychology (≥ 4 EC)

Course name	Amount of EC	Grade

Step 4: Course descriptions

4.1 Course description*

Please provide official course descriptions for all courses listed in Step 2 and 3. Organize all course descriptions per requirement in one document and upload this document to the SIS application system. Include the full course descriptions in this document, listed consecutively for all courses.

The course descriptions should be taken from your university's official course catalogue and may be provided in Dutch or English (translated into English if necessary). They should include the learning objectives, course content, teaching and learning methods, and required course literature, including the relevant chapters where specified. If the required literature is not included in the official course description, please add it separately, stating the book title, author(s), and required chapters.

*** You do not need to include course descriptions for courses from your previous education that you completed at the University of Amsterdam (UvA).**

4.2 Research project/ thesis

Please also upload your undergraduate thesis, research project, thesis abstract, or approved research proposal in the SIS application system as supporting documentation for Requirement 3. If the document is not in Dutch or English, please provide an English translation.

Step 5: Additional Questions

*Please answer the questions below while keeping in mind the track of your choice.
It is your choice to answer in either English or Dutch.*

Do you have other experiences (e.g., work, internship, volunteering, management, publications, etc.) that could contribute to success in this master programme? (max. 1000 characters)

Describe an example of an internship that you would like to do during this Master's and explain why this topic appeals to you. (max. 1000 characters)

What are your plans after graduating? And how does this track work for you? (max 500 characters)

Explain what you are most excited about to learn in this track. Answer in the form of a strengths-and-weaknesses-analysis: what are you already good at, and where do you still have clear learning goals? What are those learning goals? (max. 1000 characters)

Please make sure you have completed all required fields in this form and uploaded it to the SIS application system.